

P&C GENERAL MEETING  
 Tuesday 27 July, 2021 at 7.30 pm  
 Online via Zoom  
 MINUTES

Topic	Who
1 President's Welcome <b>Acknowledgement of Country</b> <i>We acknowledge that we are hosting this meeting from the lands of the Cammeraygal People. We also acknowledge the Traditional Custodians of the various lands from which we all meet today and the Aboriginal and Torres Strait Islander people participating in this meeting. We pay our respects to Elders past, present and emerging, and celebrate the diversity of Aboriginal peoples and their ongoing cultures and connections to the lands and waters of NSW.</i>	President
2 Attendees & Apologies 48 attendees, including Alex Montgomery (Principal)      Kate Pereira (President) Su Hill (Deputy Principal)        Joe Grundy (Secretary) Linda Ryan (Deputy Principal)     Hindrik Buining (Vice President) Fiona Johnson (Assist. Principal) Anson Mak (Vice President) Jess Robinson (Instruct. Lead)    Ronald Chow (Treasurer) Laura Hassall (Assist. Principal) Aimee Ipson Pflederer (Canteen Convenor) Grant Gailbraith (Instruct. Lead) Phillip Neal (Canteen Treasurer) Sue Low (Uniform Convenor, and Events) Joanna Hurley (Uniform Treasurer) Yeddi Yip (Class Parent Coordinator) Paul Battaglia (Technology Coordinator) Greg Austin (Grounds)	Secretary
3 President's Report - <i>see attached</i>	President
4 Guest Speakers - <i>None this month</i>	
5 Principal's Report  Thanks to the school community for their undeniable support during this period of learning-from-home. The most important thing is that we are all here for our students, making sure they are thriving and feeling connected to other human beings.  Thanks to all the staff at CPS. We continue to learn a lot. We continue to utilise our learnings from last year, and move forward. That wouldn't happen without our incredible teaching and office and GA staff.  We have achieved daily English and Maths lessons and an integrated unit. Mandarin, Korean and EAL/D are proceeding online also. It's vital that EAL/D learners keep up with this even off site. Daily class Zooms are continuing. Zoom helpdesk is new this time around, and lots of thumbs up are coming through there. It's not just for technology questions, it can also be used just to check in and for wellbeing. Also undertaking a year 3 to 6 daily welfare checking. Minilit, multilit and reading support continuing also. K-6 learning packs went out, be patient with Australia Post being a bit overwhelmed with total package flow. Ensembles for music programs have continued. Thank you to Ms Leighton and Aimee for getting them up and running so quickly. Regular story time at 1pm daily. Students are submitting one piece of work daily and get feedback from teachers. We are also having Got Game lessons.  Huge thanks to Grant Galbraith who has worked so hard to develop flexible learning-from-home technology platforms.  We are monitoring attendance closely during this learning-from-home period. Miss Sam Silipo has been doing an extraordinary job with attendance. A roll is marked during the daily class Zoom session. If a child is repeatedly absent, the school will send a letter. If a child is regularly not submitting their work the school will contact parents and work on solutions. If you are having technology issues or struggling with available time please reach out to the school.	Principal



# CHATSWOOD PUBLIC SCHOOL PARENTS' AND CITIZENS' ASSOCIATION

It's important that we are reflective educators. It's vital that we consider what we need to work on for our learners from home, what we need to embed, and what we need to support. We will be sending out a Google form link asking for feedback. There will also be Zoom sessions for evaluation for parents to dial in to speak to teachers / assistant principal for your stage, give feedback informally, and hop out when you're done.

This week is Education Week. Our theme is Lifelong Learning. Many thanks to Ms Ryan for printing and laminating children's (800) submissions, which are being put up on display on the hoardings. We are looking at creating a digital book to share.

The kids at home are doing incredible work. They are quite remarkable, and we know they wouldn't be able to do that without support from carers at home.

*{Examples from all year levels of submitted work were shared / explained / discussed.}*

Photos of kids' Olympic Torches and a short video will be shared in the next newsletter.

We will be looking at wellbeing activities for students to participate in.

Kids on a personalised learning plan will access an individual Google classroom from next week with personalised lessons. If that applies to your child the school will contact you.

Thanks again to all carers for your patience, resilience, understanding and support during this time. At any time, feel free to reach out to the school for support.

Q. Will anything happen about dance?

A. Looking into it. But with staff at home, some have small one-bedroom places, hard to do.

Q. Can Google Classrooms be made to colour-code what's been done and what hasn't been done? It's hard to know what's been completed.

A. Lengthy discussions of options for helping manage checking off all work items. School will look into this further.

Over the next couple of days, especially via newsletter, I will be asking the community what they value. I'm really conscious that we focus on five core things during this period. I encourage you to put in your words, what do you value.

6	Declarations of conflict of interest? None declared.	President
7	Confirmation of Previous Minutes – 22nd June 2021 Moved: Joe Grundy Seconded: Paul Battaglia All in favour, none opposed.	President
8	Outstanding Items <ul style="list-style-type: none"> <li>● Opportunity of R-block build to show kids engineering and building processes? Cannot speak on this yet, but “watch this space”.</li> <li>● Proposal for new school portable PA equipment. Linda Ryan has been examining options. Likely model (UR Promic) is around \$2700. Want to get someone on site to look at space and make sure it's suitable. Ideally one per campus. Motion carried over for August.</li> <li>● “House Spirit” This is on the backburner, due to learning-from-home priorities.</li> </ul>	Principal  Principal  Principal
9	Correspondence Nil	Secretary



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10	New Build	Kate Pereira / School
	<p>Health orders mean the construction is on hold, however the project team is still working hard behind the scenes. There are weekly project meetings and approvals are still being driven.</p> <p>Building I was fully demolished. Watch this space for the courts and play space over the year.</p> <p>Freeman Rd school zone (40km/hr) has been approved. Hopefully will be in place by the time the students return to school.</p>	
11	Other Business	Kate Pereira
	<ul style="list-style-type: none"> <li>● Proposal: Cyber safety / screen time wellbeing webinar sessions for parents by Cyberlady and Fred Bretthauer. <b>Motion: To approve expenditure of \$1,182.50 for parents-only webinars on Cyber Safety and on Resolving Family Conflict Around Screens.</b> Moved: Kate Pereira    Seconded: Sue Low None opposed, motion carried.</li> <li>● Note from Jess Robinson who gave thanks to Alex and her leadership. We are so fortunate to have her there, her kindness, organisation, vision, ideas... just incredible.</li> </ul>	
<b>ADMINISTRATION</b>		
A.	Treasurer's Update	Treasurer
1	<ul style="list-style-type: none"> <li>● <b>Treasurer's Motion:</b> <b>To approve the amount totaling \$2,109.75 (from the main account) for payment.</b> Moved: Ronald Chow    Seconded: Joe Grundy None opposed, motion carried.</li> </ul>	
A.	Sub-Committee Updates	
2	<ul style="list-style-type: none"> <li>● Canteen Canteen is not in operation during learning-from-home. Staff are not currently able to work. We (Phil and Ronald) are examining government support options. Term 2 was very successful. Looking forward to getting back on site. Continuing to recruit for the canteen committee and leadership.</li> <li>● Uniform Shop Lots of communication between canteen and uniform shop on options to support staff. Temporarily uniforms are not going out, inventory is being held at the shop. We don't just stop though, we keep working on next steps in business through to next year.</li> <li>● Events Conversations are ongoing around "what's next", given uncertain dates around learning-from-home.</li> <li>● Class Parents We've been pushing through all the messages as quickly as we can. Open offer of tech support is there for class parents and so far nobody has needed it.</li> <li>● Technology</li> <li>● Grounds</li> </ul>	<p>Aimee</p> <p>Sue Low</p> <p>Sue Low</p> <p>Yeddi / Paul</p> <p>Paul Battaglia Greg Austin</p>

There being no other business, the meeting closed at 8:50pm

**Next Meeting: Tuesday 24th August 2021 at 7.30pm**



# CHATSWOOD PUBLIC SCHOOL PARENTS' AND CITIZENS' ASSOCIATION

## **President's Report - Kate Pereira July 2021 P&C Meeting**

Thank you to everyone who has joined us tonight for the P&C meeting - it is wonderful to be able to connect with our school community (and someone other than my own family!). I am well aware that we all have zoom fatigue - so I will be brief tonight.

I would like to give a huge thanks to the canteen and uniform shop conveyances and treasurers Aimee, Sue, Joanna and Phil and also Ronald for the hours spent working through logistics of not returning to school at the beginning of term and also wading through government websites, fine prints, portals and documentation in order to pursue government support packages for our businesses and staff.

My husband was telling me the other day that when a colleague from Melbourne asked him how he is doing in lock down - he said not too bad. The colleague responded - that was how I felt for the first 4 weeks too - then things felt different. And that is where we are now- not to be dramatic, but right now we are in the trenches - the highs are high, the lows are low and there is also a lot of just plodding along the path too. I would encourage you to reach out to other friends at the school - check in, send a funny meme to the class group - stay connected because we are all in this together.

Finally I would like to end by thanking the school, the teachers, the executives and the school staff. We know the work you are putting in to ensure our children not only survive this time, but thrive - and we appreciate it.

In the interest of resilience, I have swapped expectation for hope, and I hope we are all back at school together soon.



# CHATSWOOD PUBLIC SCHOOL PARENTS' AND CITIZENS' ASSOCIATION

## CPS P&C Treasurer's Report

### Consolidated Results – as of Jun 2021

<b>Income Statement</b>				
<b>A\$</b>	<b>Main A/c</b>	<b>Canteen</b>	<b>Uniform</b>	<b>Total</b>
Voluntary Contributions	166,621	-	-	166,621
Sales	-	175,305	164,451	339,757
Fundraising and interest income	24,462	-	-	24,462
Other Income		-	6,000	6,000
<b>Total Income</b>	<b>191,083</b>	<b>175,305</b>	<b>170,451</b>	<b>536,840</b>
Cost of Sales	-	97,042	103,715	200,757
Payroll	-	59,837	30,373	90,210
P&C Expenditure	183,908	-	-	183,908
Event expenses	7,744	-	-	7,744
Finance, Properties and Admin	22,500	2,083	7,328	31,911
Software and Depreciation	5,006	1,020	2,989	9,015
<b>Total Expenses</b>	<b>219,158</b>	<b>159,983</b>	<b>144,405</b>	<b>523,546</b>
<b>Profit</b>	<b>(28,075)</b>	<b>15,323</b>	<b>26,046</b>	<b>13,294</b>
<b>Balance Sheet</b>				
Cash at Bank	609,385	43,309	74,761	727,455
Inventory	-	1,577	110,551	112,127
Fixed assets	-	7,943	-	7,943
AR and Others assets	40,670	-	-	40,670
<b>Total Assets</b>	<b>650,056</b>	<b>52,829</b>	<b>185,311</b>	<b>888,196</b>
<b>Total Liabilities</b>	<b>5,904</b>	<b>26,453</b>	<b>7,037</b>	<b>39,394</b>
<b>Net assets</b>	<b>644,152</b>	<b>26,376</b>	<b>178,274</b>	<b>848,802</b>
<b>Cash flow</b>				
Opening cash as at 01 Oct 2020	755,262	22,005	137,409	914,676
Inflow	351,036	173,714	223,747	748,497
Outflow	(496,913)	(152,410)	(286,395)	(935,718)
<b>Closing cash as at 30 June 2021</b>	<b>609,385</b>	<b>43,309</b>	<b>74,761</b>	<b>727,455</b>

#### **P&C Expenditure of \$183,908 is the P&C contribution to CPS...**

- \$85,000 IT Equipment
- \$53,000 Multi-Lit
- \$20,000 Flexible Classroom Furniture
- \$25,008 Home Readers
- \$900 Instruments - Guzheng

## **Payments**

<b>Date</b>	<b>Paid to</b>	<b>Purpose</b>	<b>Amount</b>
18/06/2021	Incanto Coffee	Coffee Chats expenses	330.00
16/07/2021	Wholesale Trophies	P&C badges	176.00
16/07/2021	Numeric Eight	Accounting Services retainer Jul 2021 & Xero subscription	1,603.75
	<b>Total</b>		<b>2,109.75</b>