



Chatswood
Public School
inspire | engage | nurture

INFORMATION BOOKLET



PRINCIPAL'S MESSAGE

Chatswood Public School, established over 135 years ago, is a dynamic school catering for a diverse student population from Sydney's North Shore. The school has a proud heritage of high academic achievement and supports special programs for gifted and talented students including Opportunity Classes (OC). Tailored programs for students with learning difficulties are also delivered. The school supports programs for students with disabilities including Autism, conducted within a Multicategorical Support Unit. An extensive student welfare program, developed by students for students, ensures that our students' needs are catered for.

Chatswood Public School has an outstanding tradition in the Creative Arts and Sport. The Creative Arts incorporates programs in Music, Dance, Drama and Visual Arts. Chatswood Public School thrives on its music and dance. We recognise that music education promotes discipline, improves students' problem solving skills, enhances self-confidence and is fun! We have choirs, bands, string groups, an orchestra, instrument lessons and instrument hire. In our highly regarded Choral Program, students can join an age appropriate choir and participate in many wonderful school and external events like the Choral Concerts at the Sydney Opera House and the Schools Spectacular. Our Senior and Junior Dance Groups often perform at The Concourse, Chatswood and also participate in a variety of Eisteddfods around Sydney.

Children have the opportunity to take part in weekly PE lessons run by specialist Physical Education teachers. Our Sport programs provide opportunities for students to build on their fitness, strength, skill coordination, health and nutrition, incorporating every outcome in the PDHPE syllabus. Our School provides a variety of sport programs which include soccer, netball, cricket, AFL, tennis, basketball and modified softball.

All classes in the school are dedicated to teach STEM (Science, Technology, Engineering and Mathematics).

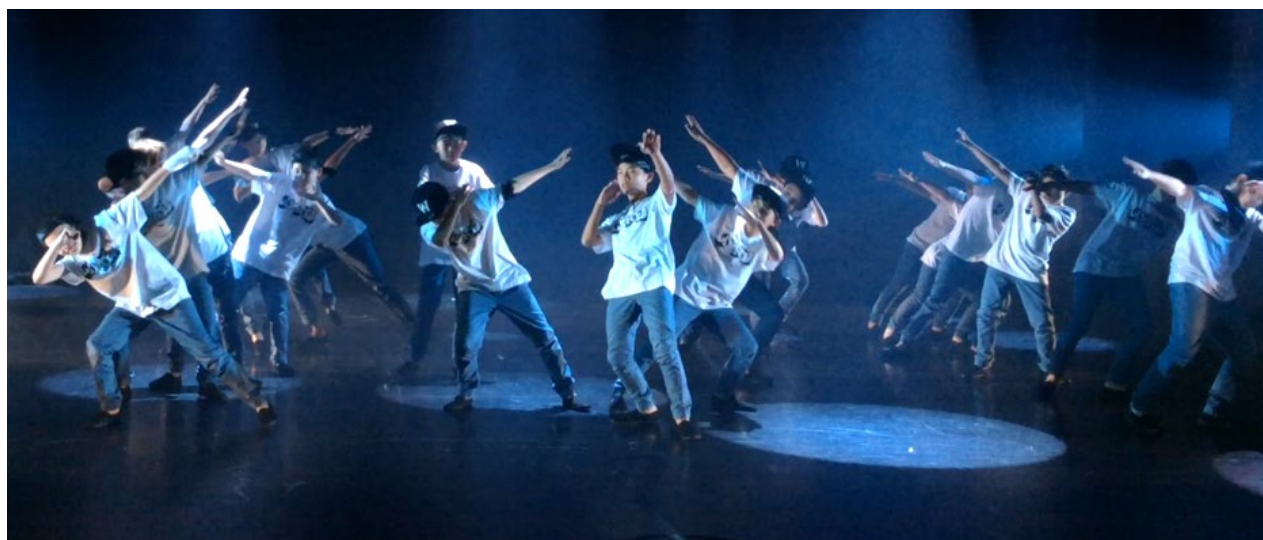
The school has both Mandarin and Korean Community Language programs enabling all students to become Asia Literate. In addition the school has Sister School relationships with Baijiazhuang Primary School in Beijing, China, Nanjing Confucius Temple Primary School in Nanjing, China, Seoul National University Elementary School, Korea and Coonamble Public School in Coonamble, NSW. In 2016 an English/Korean Bilingual class was introduced for selected students' schooling whilst at Chatswood Public School. The school has received two prestigious Director General's awards for both Music and Multicultural Education. Extensive extra-curricular programs are conducted at the school. These include: Dance, Music, Choir, Debating, Garden Club, SRC (Student Representative Council), Chatzfest (short film festival) and Library Monitors.

The vision for Chatswood Public School is 'Excellence in a caring and enriching environment'. Visit the school website to find out more visit <https://chatswood-p.schools.nsw.gov.au/>

Alex Montgomery
Principal

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ABOUT OUR SCHOOL

Chatswood Public School has a caring environment with a strong emphasis on student achievement. It is a stimulating and secure place of learning where students are encouraged to be responsible and independent decision makers. The staff is committed to implementing quality learning and teaching programs in all Key Learning Areas. Parents and the community feel pride and responsibility for the school through participation and understanding of the school's programs. Students, staff, parents and the local community work collaboratively to create a harmonious school environment.

In 2021, works started on the new Chatswood Education Precinct. This exciting project has resulted in state-of-the-art buildings to take Chatswood Public School into the future.



The School History

Chatswood Public School began as a one teacher school in 1883 and soon grew to a Superior Public School, accepting students from Kindergarten through to Junior Secondary level. By 1929 it had expanded to over 2400 students. In 1959 the school reverted to its original 1883 status of a primary school.

Special programs are an important part of Chatswood Public School. Opportunity Classes (OC) were established in 1954 for gifted and talented children in Years 5 and 6. The Support Unit catering for children with special needs was until 2011 a special class for hearing-impaired children known as Support Hearing. The staff of this unit work closely with other teachers within the school to integrate these children into mainstream school activities. More recently Korean/English Bilingual classes and STEM classes have been established to complement our existing programs.

Further history is available in the books 'Chatswood Public School Centenary 1883-1993' and 'Chatswood Public School 1983-2003 The Continuing Story'.

ADMINISTRATION

Enrolment

Children can start Kindergarten at the beginning of the school year if they turn five on or before 31 July of that year. Kindergarten applications should be submitted in the year prior to commencement, preferably before September. Documentation providing proof of age (birth certificate or passport), visa if applicable, proof of residential address and immunisation is required on enrolment. Australian citizens and permanent visa holders may apply to enroll online via the school website. Temporary visa holders may apply at the school office.

Students transferring from other schools or arriving from overseas can apply to enrol at any time. Only students who live within the school catchment area will be accepted for enrolment.

School Hours – subject to change

School begins	8:55am
Recess	11:00am – 11:20am
Lunch	1:00pm – 1:50pm
School finishes	3:00pm (Kindergarten children finish at 2:30pm in Weeks 1-4 in Term 1 only)

Collection of your Child

It is important for your child to know the procedure for collection in the afternoon. Collection time is 3pm and all students are required to leave the premises promptly after school concludes. If you change the normal arrangements, please let the teacher know. This can avoid having distressed children in the afternoon. Please instruct children to go to the main school office if plans go wrong as there is no teacher supervision after school.

Contacting the School

Parents/Carers who wish to contact a teacher should ring the School office on 9419 6127 or email chatswood-p.school@det.nsw.edu.au to be put in contact with the appropriate member of staff (or write to the staff member, if appropriate). Teachers are available by appointment for interviews before and after school.

Chatswood Public School has 3 Deputy Principals. Deputy Principal Mr Michael Day is responsible for Years 3, 4, 5 and 6 and Ms Samantha Silipo is responsible for Kindergarten, Years 1 and 2 and the Multicategorical Class. The Principal Ms Alex Montgomery or the Deputy Principals can be contacted for continuing or extensive concerns.

Partial Absence from School – Late Arrival and Early Departure

Sometimes it is necessary for a child to leave school early for family or medical reasons. These children must be picked up from the school by a parent or guardian. The child can only leave the school after the parent has given the class teacher a '*Partial Absence Slip*' obtained from the school office or a signed note of explanation from the parent.

If your child arrives at school after the morning school bell, parents must visit the office to sign a '*Partial Absence Slip*' which the child takes to their class teacher. Alternatively, the parent/carer can provide a letter of explanation to the class teacher.

Absences from School including Sickness

If your child is sick, please use School Bytes to notify the school. Please keep them at home until they are well again. Please phone the school if your child will be absent for a prolonged period or contracts a contagious disease. An explanatory note must be handed to the teacher when your child returns to school after any absence, preferably on their first day of return. Parents of students who are absent from school for unexplained periods may be referred to the Department of Education Home School Liaison Officer.

Leave

In the event that a student will be absent from school for a period of time, please write a letter giving relevant details to the class teacher prior to taking leave. For an absence exceeding **four** school days, contact the school office requesting extended leave and you will be asked to complete an '*Application for Extended Leave*' form to be approved by the Principal. If approved, a '*Certificate of Extended Leave*' will be issued.

Ceasing Enrolment at the School

It is very important you notify the Principal in writing if your child will cease enrolment at the School. Please email the school office or obtain a *leaving form* from the office as soon as possible. All library books and any rented musical instruments must be returned and all outstanding invoices paid before an attendance letter can be provided.

Change of Family Information / Details

New families to the school receive an enrolment form to be completed and returned. This supplies the school with your child and family details as well as any medical information which may be needed in an emergency. If your family circumstances, family name, address, contacts numbers or email change, please inform the school as soon as possible via email to the school.

Student Invoices

Parents are invoiced each term for their child's term activities and school requirements. A voluntary P&C Contribution is included in your Term invoices. Invoices are emailed to parents in approximately Week 5 of each term. The preferred payment method is online via the Parent Online Portal operated by Westpac Bank.

Transport for NSW - School Opal Card

To be eligible for a School Opal card, students need to be NSW residents and may need to live a minimum distance away from their school:

- **Years K-2** (Infants) there's no minimum distance.
- **Years 3-6** (Primary) 1.6km straight line distance or 2.3km walking or further.
- **Years 7-12** (Secondary) 2.0km straight line distance or 2.9km walking or further.

A School Opal card is provided to eligible students who travel between home and school.

How to apply for an Opal Card

Step 1 Complete the on-line application form at transportnsw.info/school-students.

Step 2 The school will check the on-line application and approve the issue of the Card.

Once approved, Transport for NSW sends the School Opal card to the home address given in the application. For more information on the School Opal card and the School Student Travel Scheme (SSTS), please visit transportnsw.info/school-students.

Uniform

It is school policy and community expectation that children wear school uniform. This includes the wearing of a school hat all year round. The school has a "No Hat - Play in the Shade" policy in place. Please see page 18 of this booklet for further details or go to <https://chatswoodpublicpandc.org.au/chatswood-public-school-uniform-shop/>.

STUDENT SAFETY

School Gates

In the interest of child safety our school gates are locked from 9:10am to 2:50pm. If you need to access the school during this time you need to use the Pacific Highway entrance to the main building. All visitors must report to the administration office.

Walking to School

When walking to school with your children, only use the pedestrian entrances. **In the interests of safety, children must always use the overhead walkway to cross the Pacific Highway.** Please remind your children to use this amenity.

Parking

As with most schools, finding a parking space outside our school can be a problem. To avoid placing lives in danger, please find a space so that the pedestrian crossing on Centennial Avenue remains a safe place to cross - morning and afternoon. **The School Car Park is for school staff only. Please do not drive into the school grounds.**

Student Supervision

Children are supervised between 8:30am and 3pm. Parents are requested to ensure that children **do not arrive before 8.30am** and do not return to the school grounds after they are dismissed at 3.00pm. Children, even in the company of a parent, are not permitted to use the playground equipment before 9:00am or after 3:00pm

STUDENT HEALTH

Sickness and First Aid during School Hours

If a student becomes sick or is injured during the school day they are attended to by the office staff. If required, the office staff will contact parents/carers using one of the contact numbers provided. **It is therefore vital that you notify the school of all changes of address, telephone numbers and emergency contacts.** Emergency first aid is provided to students in the first aid room opposite the main office. Emergency and other important calls can be made to the main office on 9419 6127.

Medication at School

The administering of short term medications, like antibiotics, is organised through the School Office, by parents completing and signing an '*Administer Medication Request*' Form. All medication is held in the Office and given to students by staff at the appropriate times. School staff cannot administer medicines without written permission forms having been submitted. Students are not permitted to carry self-administering medication at school.

Medication for students with chronic conditions like asthma and allergies is also held in the School Office, along with their Action Plans, for use as needed. These medications accompany students when they leave the school grounds for excursions or sport. In the interests of your child's health and safety, if they suffer from any chronic illness, please provide the medication and Action Plan promptly.

Will my child have to stay home if there is a disease outbreak at school?

If a child has one of the childhood diseases listed below, then he/she will have to stay at home until well. Unimmunised children who have been in contact with the sick child must stay at home during the outbreak. This will prevent the disease from spreading to other children and the school community.

<u>Disease</u>	<u>The Patient should:</u>	<u>Unimmunised children who have been in contact with the sick child.</u>
DIPHTHERIA	Stay at home until a doctor has given a certificate of recovery	Should remain at home until cleared to return to school by a Doctor.
TETANUS	Stay at home until fully recovered	Can attend school
CHICKEN POX	Stay at home for at least 5 days after spots appear or until blisters have crusted	Can attend school
PERTUSSIS (Whooping Cough)	Stay at home for 14 days from start of illness or until 5 days of a 14 day course of antibiotics have been completed	Can attend school
MEASLES	Stay at home for at least 4 days from the appearance of the rash	Should stay at home for 14 days or, if they are immunised within 72 hours of exposure, they can return to school
MUMPS	Stay at home for 9 days after the appearance of the swelling	Can attend school
RUBELLA	Stay at home for at least 4 days after the rash appears	Can attend school

Sunsmart Policy

Chatswood School has a **NO HAT - PLAY IN THE SHADE** policy during recess, lunch, sport, excursions and sports carnivals. Children without hats play in designated shady areas. Whenever possible, outdoor activities will be held in areas of shade and teachers will endeavour to schedule outdoor activities before 11:00am and after 2.00pm.

Staff, students and parents are encouraged to practice SunSmart behaviour by:

- wearing hats and appropriate clothing where possible
- using SPF 15+ broad spectrum, water resistant sunscreen for skin protection
- seeking shade whenever possible

STUDENT WELFARE

Student Welfare encompasses everything the school community does to meet the personal and social needs of the students. It involves recognising, valuing and developing each student as a total and unique person.

Welfare Policy

We recognise:

School should be a place where every student can learn and grow with confidence. Ideally, it should help students become self-directed, life-long learners who can create a positive future for themselves and the wider community. Schools need to be safe and happy places for students. Teachers, parents, carers and the community can help in providing a nurturing environment that facilitates each student's development.

Beliefs

At Chatswood Public School we believe that everyone:

- has the right to be safe, valued and happy
- has equal rights and responsibilities in work and play
- should act responsibly and accept responsibility for their own actions
- accept responsibility for their own learning
- strive to achieve their potential
- support each other with a spirit of friendship and cooperation

Aims

Chatswood's Student Welfare Policy and practices are designed to develop in students:

- an enjoyment and satisfaction in learning
- an ability to communicate effectively
- a coherent set of values to guide behaviour
- personal and social responsibility for their actions and decisions
- self-worth and dignity
- self-reliance
- a sense of cultural identity
- a feeling of belonging to the wider community
- a caring and responsible attitude towards others
- an ability to form satisfying and stable relationships

School Code

Students of Chatswood Public School will abide by the school code:

- Good manners
- Consideration for others
- Respect for others and their property
- Best work always
- Tidy appearance
- Punctuality
- Self-control and thoughtfulness at all times

A Zero Tolerance to Bullying

At Chatswood Public School we believe school should be a place where:

- Everyone cares for himself or herself and for others
- Everyone accepts one another and feels accepted
- Everyone is different and difference gives us strength
- Everyone can learn and grow
- Everyone can have fun and share happiness

We support students at Chatswood Public School through:

- The Active Citizenship Program
- Classroom based Personal Development programs
- The Child Protection Program which aims to assist students in developing skills in recognising and responding to unsafe situations and seeking assistance
- The Learning Support Team
- The Student Representative Council
- Caring and committed staff ensuring students' rights are respected and responsibilities accepted
- The ongoing partnership between staff and parents promoting inclusiveness and nurturing individuality

School Counsellor

Qualified School Counsellors are available at our school. Teachers or parents can request an appointment through the office or class teacher if concern is felt for a child's learning or social skills. Our School Counsellors can refer your child for other specific help. In addition, the School Counsellors are available to support school community members.



SCHOOL COMMUNICATION

Subscribe to Newsletters, School Bytes, Notes and App

It is important to subscribe to the School Newsletter, eNews App and Year notes relevant to your child/children. For instructions on how to subscribe, please go to <https://chatswood-p.schools.nsw.gov.au/newsletters.html>. Once subscribed you will receive a confirmation email. Please check your junk mail folder if applicable.

As we have recently changed platforms we kindly ask you to create a School Bytes account once your child has started school. The Enrolment Officer will email you instructions. Once created you can access the parent portal and use it for things such as receiving push notifications in real time from school, make payments for fees and excursions, give consent, sign forms and respond to attendance alerts/send absentee notifications and view the school calendar.

Newsletter

The weekly School Newsletter is emailed every Friday. The Newsletter is one of the most important sources of communication between the school and home.

Information about the school is also relayed to parents through:

- The school website
- P&C website, meetings and parent morning teas
- A Parent/Teacher Information Night in Term 1
- Parent/Teacher interviews throughout the year
- The School Management Plan which is available on request after its presentation to the P&C
- Notice Boards
- “Chatties Wood” - the annual school magazine which is a record of the school year – including photos and examples of children’s work

Student Email

When students join Chatswood Public School they will be given a Department of Education email address. This address will be used by students to access Google Classrooms when required.

Reporting to Parents

Reporting to parents is ongoing throughout the year with many opportunities provided to update student progress. In Term 1 a Parent Teacher Information night is organised for each class to map out the student’s learning for the year. Term 2 has an emphasis on parent, teacher and student interviews to further clarify student development. A Semester 1 student report is also emailed.

In Term 3 the reporting process adopts an interactive approach where parents are invited into the classroom to view work and whole school teaching and learning activities. Term 4 is the culmination of the entire year and formal reports are emailed.

Further to all of these activities, parents are encouraged to discuss with teachers any issues regarding their child’s development. All staff are available to discuss children’s progress and any problems that may arise. Please make an appointment with the class teacher at a mutually convenient time. Teachers, where they feel the need, will also contact parents to provide updates and arrange meetings to discuss progress.

Interviews with the School Principal, Deputy Principals, Assistant Principals and general enquiries should be made through the school office.

SCHOOL CURRICULUM - KEY LEARNING AREAS (KLA’s)

The curriculum documents in these Key Learning Areas (KLAs) are issued by the Department of Education and form the basis for the planned learning experiences and contain explicit expectations for the learning opportunities, which all students in primary schools should experience. Students are also encouraged to enter competitions across the key learning areas.

- | | | |
|----|---|---|
| 1. | English | Reading and Viewing
Writing and Representing
Speaking and Listening |
| 2. | Mathematics | Number and Algebra
Measurement and Geometry
Statistics and Probability
Working Mathematically (integrated across all strands of Mathematics) |
| 3. | Science and Technology | Science
Computers |
| 4. | History and Geography | People
Cultures
Societies
Environments |
| 5. | Creative Arts | Music
Visual Arts
Drama
Dance |
| 6. | PD, Health and PE | Personal Development
Health Education
Physical Education |
| 7. | LOTE (Languages other than English)/Community Language | Mandarin and Korean |



ADDITIONAL ACTIVITIES

Visual Arts

Students participate in Visual Arts activities within their classrooms. The school successfully participates in exhibitions and competitions.

School Sport

It is important that our children have the best start in life with their health and fitness. Children will have the opportunity to take part in weekly PDHPE lessons. Our sport program provides two hours of fitness, strength, skill coordination, health and nutrition each week, incorporating every outcome in the PDHPE syllabus.

Our school provides a variety of sport programs which can include soccer, netball, AFL, cricket, tennis, basketball, touch football, modified softball, dance and a variety of sports incorporating the 'game sense' approach. There is a school swimming program for some years.

Sports Carnivals

Athletics, Swimming (8 years or older only) and Cross Country (Years K-6) Carnivals are held each year with many students going on to Zone, Region and State levels to represent the school. House colours are generally worn at the school events. Parents are encouraged to attend.

School Houses

Students are allocated to their Sport Houses on enrolment. Siblings are placed in the same Sport House. The School Houses are Phillip (blue), Hunter (yellow), King (red) and Bligh (green), named after Australia's first Governors, providing keen competition in class and sporting events.

Representative Sport (PSSA)

Chatswood Public School is a member of the Primary Schools Sports Association (PSSA) with teams selected to compete in a variety of summer and winter PSSA sports, including netball and soccer. Trials for children from Years 3-6 are held in Term 1 for summer PSSA teams and in Term 2 for winter PSSA teams.

The Library (Information and Communication Services Centre)

The library is a vibrant, inviting learning space. Students in Kindergarten may borrow one book for one week from the Junior Fiction section. Students in Year 1 and Year 2 may borrow two books for two weeks. Students in Year 3 and Year 4 may borrow four books for two weeks. Students in Year 5 and 6 may borrow up to six books for two weeks. Books may be borrowed during the class library time or during the second half of lunch. Parents are asked to provide a *labelled waterproof library bag* (which can be purchased from the Uniform Shop) to ensure that books are handled responsibly and returned on time. The library also has a computer lab, iPads and an interactive whiteboard that provide students with opportunities to engage with technology.

School Assemblies

Separate Year assemblies are held weekly or fortnightly for Kindergarten to Year 6 students. Special assemblies may be held throughout the year. At the end of each term a special 'Honour Assembly' is held. Students are awarded with certificates for Excellence, Improvement and Citizenship in the focus area for that term. An Awards Ceremony and an Extra Curricular Activities Assembly are held at the end of the year to celebrate student achievement.

Enrichment Programs

Chatswood Public School has a proud reputation in providing enrichment activities for all students. The school has two Opportunity Classes (OC). Entry to these classes is by way of the OC placement test which students may take in Year 4. The placement process is undertaken externally by the Department of Education and Communities.

In all classes, students of all abilities are catered for. Children who exhibit high ability are provided with learning programs which provide extension. Many staff have received training in the delivery of Gifted and Talented programs.

Excursions and Camps

Class and school excursions take place regularly as a basis for learning and are an important part of the school curriculum. When children are involved in these activities, the opportunities for them to learn through socialising, listening, talking, reading, writing and drawing are enhanced.

- Notes giving full details of the excursion are always sent home
- Permission notes must be signed by a parent/guardian and returned to the teacher by the due date
- School uniform must be worn unless otherwise stated
- Parents are invited to assist teachers, however preschoolers cannot be taken
- Costs associated will be included in the School's term invoice



National Assessment Program Literacy and Numeracy (NAPLAN)

Children in Years 3 and 5 across the state participate in this program to assess their skills in Literacy and Numeracy. The tests are conducted in May.

Scholastic Book Club

Scholastic Book Club pamphlets and order forms are sent home twice per term. To purchase a book for your child, please order and pay online at www.scholastic.com.au/LOOP. Orders will be returned approximately 2-3 weeks after ordering. 20% of orders are given back to the school as rewards.

Special Religious Education – Scripture

Special Religious Education (SRE) or Scripture at Chatswood Public School is currently available in the following denominations (subject to change):

Combined Christian Catholic Buddhism Hinduism Islam

Students who do not attend a Scripture class will attend **Non Scripture**.

Students who attend Non Scripture have a further option of Philosophical Ethics Classes (known as Special Education in Ethics). These classes are held at the same time as Scripture and are an alternative to Non Scripture. All Catholic and Protestant classes have combined Scripture Services for the Christmas celebration.

On enrolment Scripture forms are issued by the school and have a section where you can nominate the SRE group that you would like your child to attend or whether you would prefer Non Scripture or Ethics. You do not need to be practicing a religion to join a scripture group. Subsequent changes to scripture attended can then be made online.

All Scripture teachers are authorised representatives of their religious groups and are volunteers who come weekly to teach their faith to the students at Chatswood Public School, who have nominated to receive it.

Music – Instrumental and Choral Programs

Chatswood Public School recognises that music education promotes discipline and self control, improves students' problem solving skills and self esteem, enhances self confidence and empathy and is fun! Students are offered many fabulous opportunities to experience the wonderful world of music making. We have choirs, bands, string groups, an orchestra, instrument lessons and instrument hire (subject to change). Through our Instrument Program, students in Years 1-6 can hire an instrument, be tutored in that instrument before or after school, by professional musicians and be part of one of our many fabulous ensembles.

In our highly regarded Choral Program, students can join an age appropriate choir and participate in many wonderful school and external events like the Choral Concerts at the Sydney Opera House and the Schools Spectacular.

We are very proud of our extensive and inclusive extra-curricular music program.



SCHOOL STAFF

Apart from mainstream class teachers, the school has a number of specialist teachers for Library, K-6 Sports Program, Gifted and Talented and Learning Assistance. As well as classroom teaching, all teachers within the school have additional areas of responsibility, e.g. Sports, Social Chess, Choir, Dance, Drama, Public Speaking, Debating and Environment.

The school also has two Opportunity Class (OC) teachers, experienced in teaching gifted and talented children. The Support Unit has specialist teachers working with children who have disabilities, assisted by a number of Teacher's Aides. The English/Korean Bi Lingual program is taught by teachers qualified to teach the K-6 curriculum in both English and Korean.

Community Language Teachers

Community language teachers are involved in teaching Mandarin through all classes in the school. A Korean Language Teacher provides support to the Korean students.

English as an Additional Language or Dialect (EALD) Teachers

Every grade in the school is supported by EALD teachers. Our EALD teachers assist students whose home language is not English as well as those students who may be having language problems. These English language lessons can be conducted in small groups away from the main classroom or in the classroom, providing a happy and secure learning environment. EALD teachers help these students to learn and improve their English.

Learning Assistance Teachers

In classrooms, students of all abilities are catered for. A learning assistance teacher is employed for students who are experiencing difficulties with their school work. The *Learning Support Team* oversees the learning difficulties program.

GENERAL INFORMATION FOR PARENTS

Parent and Community Involvement

The school welcomes the involvement of parents and community members in a variety of ways. Some teachers invite parents to help with class activities (such as reading, spelling and technology), or during excursions and other special activities. If you would like to become more involved please contact your child's class teacher.

In addition to being involved in class:

- The School Canteen needs parents who are rostered to help
- The Uniform Shop requires rostered parents
- The Teacher/Librarian always welcomes permanent or casual helpers
- The Instrument Program cannot operate without parental assistance
- The P&C and its committees need active parental assistance
- Each class nominates a class parent

If you would like to assist or volunteer please contact our P&C via details at the end of this information section.

Before And After School Care

Before and After School Care and Holiday Care is provided at school for students from Kindergarten to Year 6. PrimaryOSHCare operates from the School providing before and after school care. Hours are from 7:00am until 8:45am in the morning and from 3:00pm until 6:00pm in the evening. Contact can be made during or outside operating hours (7:00am-8:55am and 3:00pm-6:00pm) on 0498 827 426 or email choshc@primaryoshcare.com.au. To obtain an enrolment form visit our school website.

Willoughby City Council also provides after school care. For further information, please contact the Out of School Hours Co-ordinator for the centre on 9777 7845. Students will need to be registered prior to using the Before and After School Care.

The School Canteen

The canteen is open five days a week for morning tea and lunch. It is operated by a parent committee and is staffed by a manager and parent volunteers. A range of healthy lunches and snacks are provided. All orders are made through an online ordering system at www.school24.net.au (registration code 2527963). Orders are delivered to the classrooms prior to the lunch bell. To contact the canteen, please call 9411 3761 or visit our website. For further instructions, please see the Canteen section in the Newsletter or look for the Canteen link on the school website.

Uniform Shop

It is school policy and community expectation that children wear the official school uniform. The community adopted a policy of compulsory school uniforms in 1989. Uniform policies help promote equal participation on the basis of their sex, religion, culture, disability and gender identity. When students wear a school uniform, they feel included in our school community.

For all information relating to the Uniform Shop, including uniform fittings and appointments, please visit <https://chatswoodpublicpandc.org.au/chatswood-public-school-uniform-shop/> via the school website.

Lost Property

Children should not bring valuables to school. Lost articles of clothing will be placed on the 'Lost Property' shelving located outside Block A. Small articles are usually handed in at the school office. **All items of clothing should be clearly labelled.** Labelling items will ensure they are returned to their owners.

PARENTS & CITIZENS ASSOCIATION (P&C)

Parents and Citizens Association (P&C)

The Parents and Citizens Association (P&C) is the parent body within the school which welcomes the involvement of all parents and community members. The P&C is your opportunity to keep well informed about the school and participate in decisions about many aspects of school life.

Goals

The goal of the Parents and Citizens Association (P&C) of Chatswood Public School is to assist the staff and teachers of the school to ensure that all students at the school receive a quality education encompassing both academic and non-academic pursuits in an inclusive and safe learning environment.

To assist in achieving these goals, the Chatswood Public School P&C strives to:

- Raise funds to provide extra resources, facilities and equipment for the school including replacing all the IT equipment, put air-conditioning in the BER block, renovated the Canteen, purchased specially designed Kindy tables, supplemented the infant readers and much more.
- Assists in funding a Learning Support Program.

- Provide parents' perspectives in school decision-making.
- Ensure that quality extra-curricular activities are provided.
- Promote and facilitate open communication amongst the school community.
- The funds provided through the P&C supplement the funds provided by the Department of Education, to enhance opportunities available to our students.

Our P&C meets on the 4th Tuesday of each month at 7:30pm and the agenda is published in the newsletter in the week prior to the meeting. The meetings are friendly, informal and everyone is welcome to join in and take part.

P&C Sub-Committees

The P&C manage the Canteen and Uniform Shop. Each of these has a Committee with a parent volunteer Convenor (chair-person) and Treasurer. Convenors and Treasurers are elected at the AGM in November.

Canteen Committee The school canteen is open Monday to Friday and serves a range of reasonably priced healthy snacks and meals at recess and lunchtime.

Uniform Shop Committee oversees the smooth operation of the school Uniform Shop.

Events

The P&C run a range of events in conjunction with the school to provide social interaction as well as some fundraising.

Volunteering

Many of the amazing opportunities at Chatswood Public School rely on parent volunteers. Without these volunteers, ultimately it is our children who will miss out. We understand that every family is busy however we would ask all families to find the time to volunteer at least once a term, whether it be a once-off one hour in the canteen, helping at events, or more regular ongoing assistance.

Help is always welcome in the Canteen & Uniform Shop and at our events.

As an added bonus we know the kids love seeing their parents help at the school and it also helps reinforce that we as parents place an importance on school as we expect our children to as well.

Contact Us

The P&C is an important part of our school. If you would like to learn more:

- Visit our webpage is <https://chatswoodpublicpandc.org.au/>
- Visit our Facebook page is <https://www.facebook.com/ChatswoodPSPandC/>
- Or feel free to contact us at secretary@chatswoodpublicpandc.org.au

Uniforms - Summer

Please visit our website for a full list of uniform items:

<https://chatswood-p.schools.nsw.gov.au/about-our-school/uniform-guidelines.html>

Summer Uniform – Girls

- Chatswood Public School summer tunic (ideally should fall at the knee) OR
- Chatswood Public School crested short sleeve blouse + skorts
- Chatswood Public School crested Bomber jacket for cooler days
- Chatswood Public School crested Microfibre hat (should fit securely with an in-built crown tightening cord)
- Navy ankle socks OR Navy knee high socks
- Black school shoes



Summer Uniform – Boys

- Chatswood Public School crested short sleeve shirt
- Chatswood Public School crested Bomber jacket for cooler days
- Chatswood Public School crested Microfibre hat (*should fit securely with an in-built crown tightening cord*)
- Grey ankle socks
- Black school shoes



Uniforms – Winter

Please visit our website for a full list of uniform items:

<https://chatswood-p.schools.nsw.gov.au/about-our-school/uniform-guidelines.html>

Winter Uniform – Girls

- Chatswood Public School winter tunic (ideally should fall at the knee) + crested long or short sleeve blouse OR
- Chatswood Public School crested long sleeve blouse + pants
- Chatswood Public School crested Bomber jacket for milder winter days
- Chatswood Public School crested Wind Cheater and/or Fleece jacket OR Rain jacket for really cold mornings/days
- Chatswood Public School crested Microfibre hat
- Navy ankle socks OR Navy knee high socks OR Navy tights
- Black school shoes



Winter Uniform – Boys

- Chatswood Public School crested long sleeve shirt
- Chatswood Public School crested Bomber jacket for milder winter days
- Chatswood Public School crested Wind Cheater and/or Fleece jacket OR Rain jacket for really cold mornings/days (optional, for extra warmth)
- Chatswood Public School crested Microfibre hat
- Grey ankle socks
- Black school shoes



Uniforms – Sport

Please visit our website for a full list of uniform items:

<https://chatswood-p.schools.nsw.gov.au/about-our-school/uniform-guidelines.html>

Sports Uniform - Unisex

- Chatswood Public School crested polo shirt (short or long sleeve)
- Chatswood Public School crested shorts
- Chatswood Public School crested tracksuit pants for cooler days
- Chatswood Public School crested Bomber jacket OR Wind Cheater for cooler days
- Chatswood Public School crested Fleece jackets OR Rain Jackets for really cold mornings/days (optional, for extra warmth)
- Chatswood Public School crested Microfibre hat
- White ankle socks
- Comfortable runners/joggers that is suitable for sports





THE SCHOOL SONG

*Alma Mater, fount of knowledge
Chatswood School we sing thy praise.
Later on, in High or College
We'll remember Chatswood days.
Home of loyalty and learning
Teaching Honour, Love and Truth,
Like a beacon, brightly shining,
Lighting up the path of youth.*

SCHOOL CREED

**THIS IS OUR SCHOOL
LET PEACE DWELL HERE
LET THE ROOMS BE FULL OF
CONTENTMENT
LET LOVE ABIDE HERE
LOVE OF ONE ANOTHER
LOVE OF MANKIND
LOVE OF LIFE ITSELF AND LOVE OF GOD
LET US REMEMBER
THAT AS MANY HANDS BUILD A HOUSE
SO MANY HEARTS MAKE A SCHOOL**

Chatswood Public School

Pacific Highway, Chatswood NSW 2067
Ph: (02) 9419 6127 Fax: (02) 9415 1241
Email: chatswood-p.school@det.nsw.edu.au
Website: chatswood-p.schools.nsw.gov.au

Canteen: (02) 9411 3761

<https://chatswood-p.schools.nsw.gov.au/about-our-school/what-we-offer.html>

Uniform Shop: uniformshop@chatswoodpublicpandc.org.au

P&C Website: <https://chatswoodpublicpandc.org.au/>

P&C Email: info@chatswoodpublicpandc.org.au

PrimaryOSHCare (Before & After School Care): 0498 827 426

A list of Before and After School Care operators in Chatswood
is available from the Office

COMMUNICATION

Download the free eNews App to receive alerts for
* Weekly Newsletter
* Year Notes

For instructions go to

<https://chatswood-p.schools.nsw.gov.au/newsletters.html>