



# CHATSWOOD PUBLIC SCHOOL PARENTS AND CITIZENS ASSOCIATION

Pacific Highway  
CHATSWOOD 2067

## ANNUAL GENERAL MEETING TUESDAY 28 November 2017 MINUTES

### **Attendees:**

As per Register

#### **1. President's Welcome and Report**

The President, Brett Backhouse, welcomed all, stated the Welcome to Country, and explained the procedures for the AGM. Brett then presented his report (attached).

#### **2. Attendance and Apologies**

All persons present were recorded in the attendance register. Apologies were received from Sue Low, Paul Battaglia, Elaine Park, Jerome Robert & Tara Srivastava.

#### **3. Declaration of Conflict of Interest**

No Conflict of Interest was declared by any person present.

#### **4. Confirmation of Previous Minutes:**

Minutes of the previous AGM held 22 November 2016 were accepted.

Moved by Joe Grundy, Seconded by Rachel Johnson-Kelly.

#### **5. Principal's Report**

Relieving Principal Su Hill thanked the P&C for its support in 2017, and in particular the Executive Officers and other office bearers for their work.

- Class make ups for 2018 – this will include 53 classes including 10 Kindergartens, 8 STEM, 5 Bilingual and No composite classes.
- Su acknowledged that CPS is renowned for being a high performing school, but highlighted our Performing Arts program. In 2017 we had 44 extra curricular activities.
- Farewells to these wonderful staff: Ms Meera Grasso, Ms Merinda Meta, Mr Jacob Skelly, Ms Suzanne Thatcher, Ms Laura Trenko, Ms Shaodan Yuan (CC Volunteer Teacher), Ms Julie Howard, Ms Catherine Williams and Mr Terry McKinnon.
- Tim Dodds will be back Term 1, 2018 and Grant Galbraith will be Acting Deputy to replace Terry McKinnon.

#### **6. Correspondence**

OOSH Term 4 report.

## 7. Treasurer's Report

The auditor, Tim Paterson, confirmed the accounts were a fair representation of the P&C Association's financial position as at 30 September 2017, based on available information.

***Motion: To adopt the audited financial reports for October 2016-September 2017***

Moved by Kate Pereira, Seconded by Joe Grundy, Motion passed.

***Motion: To continue with Tim Paterson as the appointed auditor.***

Moved by Joe Grundy, Seconded by Brett Backhouse, Motion passed.

Next year's Budget was discussed and the following motion was passed on condition of adjusting the Learning Support Figures to Specific and adjusting the Xero cost out of the Canteen Budget.

***Motion: To adopt the consolidated draft budget with the mentioned amendments for October 201-September 2018.*** Moved by Joe Grundy, Seconded by Rachel Johnson-Kelly. Motion passed.

## 8. Sub-Committee Reports

### 8.1 Uniform Shop

As per Attached.

It was noted Nick Tobin, our Aqualand contact has left and Brett Backhouse will follow this up.

### 8.2 Canteen

As per attached.

### 8.3 Grounds

As per attached

## 9. Election of 2017 Office Bearers

Su Hill acted as the Returning Officer, declared all P&C office bearer positions vacant, and called for nominations for 2018.

### **President**

Andrea Austin. Moved by Joe Grundy, Seconded by Nick Moore, all in favour.

### **Vice-Presidents**

Prashant Vasudevan. Moved by Brett Backhouse, Seconded by Andrea Austin.

Joe Grundy. Moved by Brett Backhouse, Seconded by Andrea Austin.

Irene Chan. Moved by Brett Backhouse, Seconded by Andrea Austin.

Went to a vote and Irene Chan & Joe Grundy are Vice-Presidents.

### **Secretary**

Kate Pereira Moved by Joe Grundy, Seconded by Brett Backhouse, all in favour.

### **Treasurer**

Pearl Chan. Moved by Matt Wood, Seconded by Brett Backhouse, all in favour.

### **Canteen Convenor**

Aimee Ipson Pflederer. Moved by Joe Grundy, Seconded by Rachel Johnson-Kelly, all in favour.

### **Canteen Treasurer**

Nick Moore. Moved by Angela Todd, Seconded by Matt Wood, all in favour.

### **Uniform Shop Convenor**

Matt Wood. Moved by Joe Grundy, Seconded by Kate Pereira, all in favour.

**Uniform Shop Treasurer**

Elaine Park. Moved by Matt Wood, Seconded by Kate Pereira, all in favour.

**Grounds Convenor**

Brett Backhouse. Moved by Matt Wood, Seconded by Joe Grundy, all in favour.

**Social Events Coordinator**

Sue Low. Moved by Andrea Austin, Seconded by Pearl Chan, all in favour.

**Technology Coordinator – NEW role**

Paul Battaglia. Moved by Joe Grundy, Seconded by Kate Pereira, all in favour.

**10. Other Business**

Andrea congratulated all Office Bearers and thanked Brett Backhouse, Rachel Johnson-Kelly and Terry McKinnon on behalf of the P&C by presenting them with a small token gift each.

There being no other business the AGM was declared closed at 9.20 pm.

**Next meeting Tuesday 27 February 2018 at 7.30pm**

**Next AGM meeting Tuesday 27 November 2018 at 7.30pm**