



# **CHATSWOOD PUBLIC SCHOOL PARENTS AND CITIZENS ASSOCIATION**

Pacific Highway  
CHATSWOOD 2067

## **GENERAL MEETING TUESDAY 22<sup>nd</sup> August 2017 MINUTES**

**Attendees:** As per meeting register.

**1. President's welcome**

**2. Apologies**

Paul Battaglia, Angela Todd

**3. OOSH**

Our onsite afterschool care Chatswood OSHC presented the attached report.

- At question time it was asked how the Before School Care was working as there are 50 children attending. OOSH works within the confines of the school and have very flexible programmes. If weather is permitting they have outdoor programmes and regardless of weather they split the children up into smaller groups as much as possible.

**4. Confirmation of previous minutes**

***Motion: That the minutes of the previous general meeting on 25<sup>th</sup> July 2017 be approved.***

*Moved by Nick Moore, Seconded by Jennifer Coleman, motion passed.*

**5. Correspondence**

- The P&C sent a letter about DA applications on 688-692 Pacific Hwy and 654-666 Pacific Hwy expressing concerns about traffic, pedestrian safety and about the school overcrowding.

**6. Master Plan Update and Presidents Report**

We were previously advised by the DoE to expect initial school redevelopment plans from the DoE by the end of term 3. However this currently seems at odds with advice that the PRG (ie planning group) sessions are only scheduled to begin in October. We are monitoring progress closely.

**7. Principal's report – presented by Su Hill Acting Principal**

- Thank you to the P&C for Learning Support Funding – a big improvement in our lower end Naplan results
- Oval –Bush Campus students now have access to the HS oval at lunch times. Further access at other times during the school day for the remainder of this year and into future years are still being negotiated.
- External Validation – the school presented today, very successful. The web link will be put on the school website.
- The Cottage – will be converted into 2 classrooms for 2018. Both the Music program and the Uniform shop have been given clearance to remove all items. The Music program may have to pay for storage of their bigger items including pianos. The Uniform Shop should be able to use 688 Pacific Hwy to sort out their items.

**8. Bush Campus**

Now the oval is open, it is time to repair the damaged grass and fix the drainage at Bush Campus. Tim Dodds has advised that there could be development at Bush Campus so the school has opted for a \$28,000 quote that will cover.

**Motion: The P&C will cover a 50% contribution to the maximum of \$14000 to help landscape the Bush Campus, this will include drainage.**

*Moved by Joe Grundy, Seconded by Maria Ferreira, motion passed unanimously.*

**9. NAPLAN Results – Terry McKinnon**

Terry showed us some reports and growth charts on our schools Naplan results. Our school is doing very well.

**10. P&C Treasurer's report**

**Motion: To approve amount totalling \$31,681.64 (from main account, as listed in Treasurers report) for payment.**

*Moved by Joe Grundy, Seconded by Matt Wood, motion passed.*

- Elina D'Cruz, our new bookkeeper came in to be introduced.
- Some discussion around lower voluntary contributions and possible causes including new payment system and families not understanding what the P&C does.

**11. Sub-Committee updates**

**Canteen report** – Report by Nick Moore, Treasurer

- Canteen doing generally well though ahead of budget but behind forecast.
- Volunteer issues-the school has also been trying to get volunteers through newsletter and lines.

**Uniform Shop** – Verbal report by Matt Wood

- Fire – the Insurer has given the go ahead for us to remove all Uniform related items.
- Aqualand – BB has spoken to Nick Tobin in regards to 688-692 Pac Highway and their current DA, we have been assured we can stay for the short term.
- Carlo Spinetti has contacted Neil Kirkpatrick and is working on contingency plans for when we need to leave site. Preliminary work was shown in a slide to be positioned near the double demountables on the corner of Pacific Hwy and Centennial Ave. Carlo is working on an exempt application and is looking for people to quote.

**Grounds report** – Verbal

- Further to the Working Bee, a contracted landscaper has come in and finished the amphitheatre area and has done some work at Bush Campus. Additional Fencing will go in to the Amphitheatre area to protect some plants.

**Class-Parent Co-ordinator** –

- has resigned from his position due to lack of complete class lists
- Discussion over different systems of communication. The school has indicated in 2018 they will be using Sentral.

**Social Events**

**EVENTS**

- Moon Festival – A quick overview on Showbags, Tokens & Raffle.
- Trivia night – Wild West theme, 5<sup>th</sup> August – was very successful.

**12. Outstanding items**

**Traffic Management** – Eddy Rd entrance is now open, Joe will check parking.

**CBA banking** – commenced last week, still looking for volunteers.

**Lollipop Man** – The school found a volunteer, but have been advised by the RMS it would not be legal. The RMS advised they interviewed 12 candidates in the last (week?) but none so far were suitable. We are advised our current lollipop man will probably retire at the end of this year and a replacement is already organised for next year.

**Toilet Cleaner** – started 14<sup>th</sup> August, all seems to be going well.

**Security Lighting** – the school is checking on electrics.

**Consolidation of School Apps & websites** – moving towards Sentral

**13. Other business**

- Data Projector - request that somebody looks into the data projector electrics.
- Kindy Info Evening – Andrea Austin presented on behalf of the P&C
- Requested suggestions on how the P&C can spend money to support current students. Some initial ideas include:
  - Hooks for bags, especially at Bush Campus
  - Shade cloths – too difficult due to DoE requirements
  - Teacher grants
  - Formula 1 (Jennifer Coleman to research)
  - Art Program
  - Conversion of store rooms to proper music rooms

**There being no other business, the meeting closed at 9.27 pm.**

**CHATSWOOD OSHC CENTRE  
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# CHATSWOOD OSHC CENTRE MANAGEMENT REPORT TO P&C

Term 3 2017

## Staff

Under the National Quality Framework our staff are Educators whose role is to:

- support children's learning through a variety of play and leisure experiences
- foster children's well-being and learning through intentionality and collaboration
- develop cultural confidence
- develop reflective practise
- explore their own beliefs and use theoretical perspectives.

We are required to have a nominated Educational Leader, who oversees the development and delivery of the program – this is the Centre's Regional Manager – Amanda Cincotta

The Centre is also required to have a designated "Responsible Person" and Nominated Supervisor on the premises at all times. This is usually the Co-ordinator, however in the Co-ordinator's absence Certified Supervisors can also fulfil this role. Please refer to the staff roster on the parent information board for staff positions and responsibilities.

Educators are currently completing evaluations of our internal communications systems which will assist in the improvement of effective transfer of information, as well as informing our future training and development needs. All staff are also undergoing performance appraisals which will inform their future training and development.

We have recently employed a Training and Development Manager and a dedicated Child Protection Officer to oversee and assist Educators in their role as Mandatory Reporters.

## Enrolments

Current average enrolment numbers at the morning sessions 50 and afternoon averages are 121

Attendance at VC was an average of 75 children each day.

Preparations were completed for Kindergarten orientations and we were invited by Mr. Terry McKinnon to attend the Information Session which was held on Wednesday 16<sup>th</sup> August 2017.

Families recently will soon be issued with an invitation to re-enrol for 2018. Existing bookings will be given priority over new enrolments. Currently we have a waiting list with 60 families waiting to get a spot.

At the request of families, we have transferred to an online booking system. This is managed through an application for smart phones and has simplified and streamlined