



# CHATSWOOD PUBLIC SCHOOL PARENTS AND CITIZENS ASSOCIATION

Pacific Highway  
CHATSWOOD 2067

## GENERAL MEETING TUESDAY 22<sup>nd</sup> March 2016 MINUTES

### Attendees:

Tim Dodds (Principal)	Natalie Choo (Tara 2MG )
Su Hill (Deputy Principal)	Angela Todd (Nicolas 4LM)
Sarah Flick (Assistant Principal – Acting Deputy )	Cathy Buining (Michael 1SH)
Brett Backhouse - President (Edward 4LM)	Nathan Hare (Charlotte, Amelia 3JB, KS)
Mark Twyman-VP (Sophie, Harrison, Annabelle 6DS, 4SS, 2JR)	Michelle Bruhn (Liam, Callum K-6MC, KF)
Joe Grundy - VP (Cassandra, Adrian 5DM, 1/2PE)	Doris Luo (Brian, Eric 1TS, 1TG)
Tara Srivastava - Treasurer (Shashwat 5YB)	Prashant Vasudevan (Karan 1MT)
Andrea Austin - Secretary (Amy, Lucas 3/4AC, 4SS)	Kate Pereira (Oliver 1WP)
Sue Low - Class Co-ordinator (Calleigh 1WP)	Jerome Robert (Benjamin KS)
Rachel Johnson-Kelly (Imogen 6SH)	Andrew Hybler (Ethan, Jake 4BT, 1 <sup>st</sup> )
Matthew Wood - Uniform Shop (Lucas, Samuel 2MG, KS)	Racha Abou Al Chamal (Jad 4JH)

### 1. President's welcome

### 2. Apologies

Terry McKinnon, Deborah Bodger, Nigel Justins , Nick Moore

### 3. Confirmation of previous minutes

**Motion: That the minutes of the previous general meeting on 23<sup>rd</sup> February 2016 be approved. Moved by Joe Grundy, Seconded by Mark Twyman, motion passed.**

**Motion: Amendment to the minutes for the general meeting on 27<sup>th</sup> October 2015 , the following Motion had been omitted in regards to the Learning Proposal, the following will be added to those minutes.**

Motion: There were 3 options for funding this proposal:

1. \$23K for 2 days per week (4 x 4 hour days) of a Learning Support Officer (for 2016)
2. \$30K for 2 additional days per week of a Learning Support Teacher (for 2016)
3. \$53K for both of the above (for 2016)

Option 3 was voted for unanimously.

*Moved by Brett Backhouse, Seconded by Tara Srivastava, motion passed.*

### 4. President's report

As per attached report.

**5. Principal's report**

- **School Population**
  - 1160 students
  - New sports Teacher – Julian Aguilera
  - Congratulations to Susanah Su from Yr 4 on making it to the State Swimming
  
- **English/Korean Bi-Lingual Class:**
  - Successful start to the year
  - Hoping the High School will start the program for the children to continue on
  - Children are still learning Mandarin
  - Brett/Cathy Buining asked if more than one stream was possible and if other languages were being considered
    - We are currently using in house bilingual teachers
    - Program will be evaluated continuously, reviews after
    - Still early days with no results in yet
    - It does limit the child's ability to move around to other classes and mix with other children
  
- **Masterplan:**
  - Currently with the Dept of Ed, when more is known it will be passed on.
  
- **Myschool Website:**
  - NAPLAN results are online and very good
  
- **Visual Arts:**
  - Successful presentation to parents during the month by each Stage
  - Teachers have taken on board Arts in a broader sense and are connecting it to the curriculum.
  
- **Environmental Education:**
  - successful replacement delivering RFF (Relief from Face to Face)
  - Teaching children outdoors
    - Many children from highly urbanised environment
  - Recycling, conservation
  - Developing Green Audit
  
- **Interactive Classrooms:**
  - Each classroom has an Interactive White Board (IWB), WIFI access, a bank of IPADs and computers.
  - Some IWB's are now over 10 years old and will be replaced by the school with P&C funding.
  - *Screentime Question from Natalie Choo:*
    - the school uses technology when needed
    - there is a saturation point with too much at home and school and trying to reach that balance
    - the school has a BYOD policy for the higher years and it can cause some parents some economic pain
    - our school has a no text book policy and teachers plan in accordance to the needs of the students.
  
- **Learning Support Update – presented by Su Hill:**
  - Going well, presentation of the current timetable was presented.

**6. Correspondence**

- Council has responded to letters in regards to 688-692 Pacific Highway, 654-666 Pacific Highway and 34 Fullers Road and will inform us of developments.

**7. P&C Treasurer's report**

Tara S presented her report, there was an error in the financials with the figures being incorrect. The correct report is attached to these minutes.

- **Motion 1: To approve amount totalling \$6348.54 (from main account, as listed in Treasurers report) for payment.**

*Moved by Joe Grundy, Seconded by Brett Backhouse, motion passed.*

**8. Sub-Committee updates**

***Canteen report - NIL***

***Uniform Shop - Verbal***

- New Supplier for Polo Shirts, there was a little delay in sorting out the Intellectual Property of the shirts back picture
- Continuing storage issues
- Inventory Management a main focus for this year
- New online model is working well

***Grounds report***

Working Bee date set for Sunday 24<sup>th</sup> July 2016

***Class-Parent Co-ordinator/Fundraising - Verbal***

- Easter Fun Day, new event for K-2 with Easter Eggs donated by parents for distribution and gold coin donation
- Moon Festival
  - Separate committees set up to help streamline event
- Electronic sign up for events
- E-records have been slow to get to parents for privacy & legal reasons.
  - Adjustments to the Club/Scripture software to enable the P&C to use those email addresses has been delayed.
  - Tickbox has been added for permission settings and it should be running after Easter Break

**9. Master plan – as per Tim Dodds above**

**10. Outstanding items**

- **Road Safety – Joe Grundy**

Presented report that is available on the school website.

A great safety initiative with work ongoing with council.

• **Working with Children Check - WWCC – Mark Twyman**

- P&C has legal obligations
- All checks are valid for 5 years
- Any P&C worker needs to be advised to the Principal in writing
- Paid workers need to have paid check via RMS
- Volunteer workers require a declaration
- This was a heads up conversation as procedures are still forthcoming
- Uniform shop, Canteen & Event convenors concerned about processes & practicalities
- convenors do not function as day-to-day managers of the various P&C businesses
- Compliance issues
- Some events need WWCC some don't depending on what the event is
- The school is looking at streamlining system (as they need to do it to) and we are hoping to use some of their processes.

Outstanding items

- |   |               |
|---|---------------|
| • 688-692 Pacific Highway   | Andrea Austin |
| • 34 Fullers Rd   | Andrea Austin |
| <i>As per Correspondence Above</i>  |               |
| • Canteen – Forgotten Lunch   | Canteen       |
| ○ Ham& cheese sandwich & juice available  |               |
| ○ Approx. 1 per week required   |               |
| ○ Not charged back to parents, due to admin costs   |               |
| ○ Process is to go to Teacher first, who sends to office who provide a note for the canteen |               |
| • Visual Arts/ Environmental Ed – Information session for parents                           | Su Hill       |
| <i>As per Principals Report</i>   |               |

**11. Other business**

Nil

**There being no other business, the meeting closed at 9.25 pm.**