



CHATSWOOD PUBLIC SCHOOL

PARENTS AND CITIZENS ASSOCIATION

Pacific Highway
CHATSWOOD 2067

GENERAL MEETING

TUESDAY 28th March 2017

MINUTES

Attendees: As per meeting register.

1. President's welcome

2. Apologies

Maria Ferreira, Matt Wood, Irene Chan, Cathy Buining

3. Master Plan

Update on Overcrowding Campaign

- The Master Plan committee met with our local member Hon Gladys Berejiklian MP (NSW Premier) on Friday 10th March and presented our petition. The Premier was apologetic and took personal responsibility. It was noted that Rob Stokes the new Minister of Education was placed there due to his Planning background.
- A 3 point petition with 1440 signatures was presented at the meeting with with the Premier. Points included permanent classrooms, Bush Campus Annexed to CPS and extra land to be acquired. A copy of this petition was sent to the Heather Nesbitt the Social Commissioner of Greater Sydney, to the Department of Education and to Willoughby Council along with statistics page and 900m map.
- A letter drop to every child in the school explaining our current capacity crisis and requesting parents to fill in the attached form letter is being sent to the Minister for Education, Rob Stokes. Currently over 600 responses have been received.
- The Department has started to reply to the letters, Sue Low the Director of Public Schools Ku-Ring-gai was asked to write on the Ministers behalf. There was some obvious mistakes in the responses including calling our school Chatswood High, wrong school population number, advising the cottage would be rebuilt amongst other incorrect points.
- Willoughby Public School unveiled their new school plans – our school is the last in the Willoughby electorate to be upgraded.
- Apparently Artarmon Public has been told they will get their new hall.
- Our capacity crisis has given rise to Press coverage in the North Shore Times.
- Willoughby City Council Mayor will be meeting with the Premier on Friday 31st March.

4. Confirmation of previous minutes

Motion: That the minutes of the previous general meeting on 28th February 2017 be approved.

Moved by Joe Grundy, Seconded by Paul Battaglia, motion passed.

5. President's report – See Item 3

6. Principal's report

- Cottage FIRE – it is now open for the Insurance Assessors.
- Uniform Shop is still to work out where it will be.
- Music Program is to be in B Block and will become a community Music Centre after school
 - Our 5 Music directors will be able to tutor during the day school.
 - Tim to follow up on Tutors for Clarinet and Sax, some children are attending band with no lessons.
- New Health & Social Wellbeing programme being developed. More info next P&C meeting.
- P&C Funded Learning Support Teacher report attached.

7. Correspondence

- Letter from the DoE as tabled in Master Plan
- Letter from 5W and Alecia Wong requesting Worm Farms for the School
 - The Secretary to respond. The council is offering 50% off currently.

8. P&C Treasurer's report

Motion: To approve amount totalling \$7058.80 (from main account, as listed in Treasurers report) for payment.

Moved by Joe Grundy, Seconded by Paul Battaglia, motion passed.

9. Sub-Committee updates

Canteen report – Nil

Uniform Shop – Nil

Grounds report – Nil

Class-Parent Co-ordinator – full complement of class parents, communication emails ongoing with getting privacy authorities.

Social Events – Sue Low presented list of Events for 2017. Available on P&C website.

10. BER Building Air Conditioning

Joe Grundy has been gathering quotes for Air conditioning in the BER building, the only building at the school without A/c

Motion:

- ***That, in order to take expeditious advantage of trade quotations that commonly expire in 30 days, the Exec has pre-approval of up to \$30,000 granted to proceed with installing pre-quoted airconditioning covering the individual six classrooms of the "BER" block.***

Moved by Joe Grundy, Seconded by Paul Battaglia, Unanimous vote.

11. Outstanding items

Ragtagd – Will recommence when permanent housing is sorted.

Road Safety – New Council road safety officer has started and is coming up to speed.

Consolidation of School Apps and Websites – Paul Battaglia, Sue Low & Andrea Austin are working with the school body to coordinate better flow of information.

12. Other business

- Liaison Officers, all positions are now filled with Mandarin, Korean and Indian representatives. Contact list updated and on the website.
- Lollipop Man – it was noted he is not always there. He is an RMS employee, the Dept of Education does not allow for teachers for to be involved. Tim Dodds will contact RMS.

There being no other business, the meeting closed at 9.17 pm.

CPS P&C Treasurer's Report

- Consolidated Results as of Feb 2017
- Payments
- Motion

Consolidated Results – as of Feb 2017

Business Units		Main A/c	Canteen	Uniform	Total
Sales			68,275	102,533	170,808
Voluntary Contributions					0
Fundraising		1,433			1,433
Interest Income		5,207	9		5,216
Other Income					0
	Total Income	6,640	68,284	102,533	177,457
Cost of Sales			39,133	115,380	154,513
Employment Expenses		2,173	25,249	7,124	34,546
Contributions to School		55,750			55,750
School Projects					0
Fundraising		3,347			3,347
Depreciation			241	417	658
Other		2,500	484	5,153	8,137
	Total Expenses	63,770	65,107	128,074	256,951
Net Operating Surplus		-57,130	3,177	-25,541	-79,494
Opening Funds		510,363	71,472	186,840	768,675
	Funds Available	453,233	74,649	161,299	689,181
Cash at Bank		456,786	97,822	137,977	692,585
Store Equipment/Inventory			5,189	31,990	37,179
Debtors				2,153	2,153
Others			967	3,583	4,550
	Total Assets	456,786	103,978	175,703	736,467
Creditors		3,653	6,848	11,993	22,494
GST liabilities		-100		-696	-796
Other liabilities			22,481	3,107	25,588
	Total Liabilities	3,553	29,329	14,404	47,286
	Net Assets	453,233	74,649	161,299	689,181

Payments

Main Account				
Chq	Date	Paid to	Purpose	Amount
838	13/03/2017	Mabel Pan	Book Keeping services Invoice #35	1,500.00
839	13/03/2017	Marsh Pty Ltd	Student Injury Insurance	4,450.00
840	13/03/2017	Visionata Architects	Masterplanning	608.80
841	28/03/2017	Shaodan Yuan	Confucius Teacher's accommodation subsidy 5 Weeks	500.00
Total				7,058.80

Motion

- To approve amount totalling **\$7058.80** (from main account, as listed in this report) for payment.

When: Music, Art, STEAM, Bilingual

P & C Meeting 28th March, 2017

P & C and School Funded Learning and Support Teacher

The MiniLit and MultilLit programs are in full swing. There are 20 students in all being supported by this program, 16 MiniLit and 4 MultilLit and/or Whipp. There have been a number of changes made to groups to assist in meeting the individual needs of students. 2 students are receiving 25minute sessions 4 times a week, working individually through the MiniLit program with Miss MacLeod. The main reason for this is to assist the students with issues of attention. The other students doing MiniLit continue to work in small groups. Many of the students have gained confidence within this program.

A sample of students' progress so far this year using the TOWRE-2 (Test of Word Reading Efficiency- Second Edition) shows:

Student	1	2	3	4
Sight Word Efficiency Phonemic Decoding Efficiency	Raw Score 1/2/2017 7 1	Raw Score 1/2/2017 1 0	Raw Score 1/2/2017 7 3	Raw Score 1/2/2017 6 2
	Age Equivalent <6-0 <6-0	Age Equivalent <6-0 <6-0	Age Equivalent <6-0 <6-0	Age Equivalent <6-0 <6-0
Sight Word Efficiency Phonemic Decoding Efficiency	24/03/2017 11 3	24/03/2017 5 1	22/03/2017 15 5	24/03/2017 18 4
	<6-0 <6-0	<6-0 <6-0	6-0 6-0	6-0 <6-0

(All students have made progress.)

Additionally Miss MacLeod has assessed a number of other students in stage 1 upon teachers concerns, 2 of these students are likely to receive assistance from within the school in term 2. Miss MacLeod has also observed a number of other students within classrooms in Early Stage 1 following teacher concerns.

Miss MacLeod has been facilitating the Surviving Adolescence Parent Program (in Mandarin) being run on Tuesday evenings and has teamed with Miss Kelly to facilitate the Ready for Life, Ready for Success Kindergarten program. The Surviving Adolescence Parent Program (in Mandarin) and Ready for Life, Ready for Success programs are progressing beautifully and preparations are being made for Surviving Adolescence to be offered in English next term. We are currently waiting on a few details such as the person who is being organised to present these sessions.

We appreciate your continued support to deliver these vital programs for our student with additional learning needs.