



CHATSWOOD PUBLIC SCHOOL

PARENTS AND CITIZENS ASSOCIATION

Pacific Highway
CHATSWOOD 2067

GENERAL MEETING

TUESDAY 23rd May 2017

MINUTES

Attendees: As per meeting register.

1. President's welcome

2. Apologies

Rachel Johnson-Kelly

3. Master Plan & Presidents Report

- Brett, Tim D, CHS & DoE to meet in early June to recommence talks about the school.
- 688-692 Pacific Hwy rumoured to be sold for \$18m.
 - i. The Uniform Shop will need to vacate by end of Term 3.
 - ii. Rent to be paid \$100/wk that will be donated back to the school.
 - iii. Plans for interim Uniform Shop will begin.
- 9 Centennial Ave, it appears opportunity may have slipped as the owners have had no luck in contacting DoE about them purchasing it.
- Capacity Campaign has had more than 591 letters sent to DoE and there has been good Media coverage.

4. Confirmation of previous minutes

Motion: That the minutes of the previous general meeting on 23rd May 2017 be approved.

Moved by Brett Backhouse, Seconded by Paul Battaglia, motion passed.

5. Correspondence

- Letter from Gladys advising of Flashing lights to be installed at Eddy Ave.
- A parent advised that their child had been injured on the play equipment due to tripping on broken sponge. They were sent Student Injury Insurance Claim and sponge has been repaired.

6. Principal's report

- NAPLAN completed for the year, all seemed to go well.
- 360 Survey – The Front office is trying to do a survey on their effectiveness, Tim asked for people to sign up to complete this. A sheet was handed around.
- New AP position – Instructional Leadership
 - i. To assist in Literacy Pedagogy
 - ii. To help teachers learn
- Mark Scott visiting the school on 25th May to see our Bilingual, STEM & Asian programmes
- Enrolment numbers at 1235, expected to increase at start of Term 3
- Oval – current completion date is end of July
 - i. Terry McK has negotiated use of part of the oval.
 - ii. Tim D gets regular updates from Council about progress.
- Bush Campus
 - i. Deck to be painted during July holidays.
 - ii. There will be remedial work to grassed area within campus, this will then become a quiet play area.
 - iii. The Meadow use will be limited except for Environmental Ed and the style and intensity of use will reassessed.
- Main Campus Play Equipment & Sponge Area were repaired during the holidays.

Chatswood Public School P&C

- Heritage remediation work on Main Building is nearing completing at a cost of \$500k.
- Coonamble trip will go ahead in October working on a different itinerary as suggested by Coonamble. Up to 30 Year 4-6 will go in a dedicated bus.
 - i. Two teachers have recently done a stint as casual teachers.
 - ii. Coonamble is 90% indigenous, and 90% unemployment.
- Music Program is going well under new system.
 - i. Some tutors have left as they could not work afternoons.
 - ii. Many instruments are now outsourced.
 - iii. Directors have rooms around the school for daytime lessons also.
- Fencing – the P&C organised some additional fencing on the Main Campus to protect plants.
- Student & Community Wellbeing
 - i. The P&C ran an evening Parent & Child Interrelate course because they felt there was a gap in the school program where Sex Education was only been taught to Year 6 in class.
 - ii. Going forward – the School will provide Sex Education in class for Year 5 & 6 and in conjunction with the P&C offer an evening program for Families for Years 3-6.
 - iii. On top of Standard Curriculum subjects the school offers for:
 - Stage 1 Healthy Harold as a playful approach to empower our children to make safer and healthier choices
 - Stage 2 Healthy Skills for Life. Touching on bullying, resilience, mindfulness, thinking in the present.

7. Toilets

- After media reports, the toilets have been under scrutiny.
- Children are allowed to use toilets indoors and can be given passes for entry.
- Exhaust fans are to be installed at Bush Campus and repaired at Main Campus
- The toilets by the Hall are used the most and they have had Uric Acid permeate the concrete. The School will organise for a High powered Acid wash.
- It was agreed that the toilets should be cleaned twice a day.

Motion: For the P&C to fund a daily cleaner between 11.45am-12.45pm.

Moved by Joe Grundy, Seconded by Paul Battaglia, motion passed unanimously.

ACTION: Joe Grundy will place an ad in the newsletter.

8. P&C Treasurer's report

Motion: To approve amount totalling \$3241.02 (from main account, as listed in Treasurers report) for payment.

Moved by Brett Backhouse, Seconded by Joe Grundy, motion passed.

9. Sub-Committee updates

Canteen report – via email

- Operation with 2 new supervisors in a job share arrangement going well
- The last fun day in term 1 with home made pizzas was the biggest in over a year so menu changes were very popular. Some small glitches in handing out the Gelato which are easily addressed in the operations procedures for next time
- We need two new ovens to replace the one we have, and will bring forward a motion next month. All costs expected to be contained within canteen budget, so still break even
- With Mabel's departure as book keeper, we would like some input into what the new book keeper will do to support the canteen. Who can we talk to?
 - The P&C Secretary & Treasurer will ensure sub-committee needs are taken into account with replacement Bookkeeper.

We also need some P&C direction on the requirements for canteen volunteers and Stat Dec or WWCC. Who can help? The School's Business Manager can help.

Uniform Shop – Verbal

- Location is a major issue, looking at options at what is required
 - i. The Uniform shop has done a callout for help and Neil Kirkpatrick is taking leadership role in project
- A fitting room is required
- Online operating model now takes approx. 50% of all transactions
- Insurance claim has been lodged

Grounds report – Verbal

- Working Bee to be organised for early Term 3

Class-Parent Co-ordinator – Verbal

- Not all class lists are complete

Social Events – per attached

- Disappointing turn out to Bush Dance
- Discussion on how to involve families in Social Events
 - Reintroduce the Back to School BBQ
 - Universal events, ones that are internationally recognisable
 - If you make children come, parents will follow
 - Multi pronged communication to aid attendance
- Good support for the Community Events, Interrelate & First Aid

10. BER Building Air Conditioning

Air Conditioning to be installed during July Holidays for under \$23,000

11. Outstanding items

Worm Farm

- The P&C will purchase matching worm farms for the Environmental Ed program
- The Env Ed program will incorporate teaching children about composting and will let families know that the council is providing 50% off worm farms and \$5 to school (coupon attached and will be advertised in newsletter and internet as well)

Road Safety – Joe Grundy

- Pruning requests were misplaced so have been relodged
- Eddy Road signage to be relooked at, possibly incorrect due to Oval building works

12. Other business

- **Lights** – Concern raised about lack of lights at school at night
 - The school will look into it

There being no other business, the meeting closed at 9.23 pm.