



# **CHATSWOOD PUBLIC SCHOOL PARENTS AND CITIZENS ASSOCIATION**

Pacific Highway  
CHATSWOOD 2067

## **GENERAL MEETING TUESDAY 22<sup>nd</sup> October 2019 MINUTES**

**Attendees:** As per meeting register.

<b>1.</b>	<b>President's welcome</b>
<b>2.</b>	<b>Apologies</b> <ul style="list-style-type: none"><li>● Pearl Chan, Greg Austin</li></ul>
<b>3.</b>	<b>President's Report</b> <p>Refer to president reports attached – October 2019</p> <p>Other points of note:</p> <ul style="list-style-type: none"><li>○ Thank you to Alex Montgomery for coming to a number of events before she officially started.</li><li>○ Thank you to the 3 deputies for all their hard work, in particular Su Hill.</li><li>○ Article in SMH and media release to staff and parents – provided good summary of history. Helped raise awareness. Premier's office was represented tonight and infrastructure will report into minister what happened tonight.</li><li>○ My last year at the school with my daughter leaving this year. All positions on the P&amp;C including president will be open at the AGM next month. Need to be a paid member to be put forward for a position. If you are interested please email <a href="mailto:president@chatswoodpublicpandc.com.au">president@chatswoodpublicpandc.com.au</a></li></ul>
<b>4.</b>	<b>Guest Speakers –</b>  <b>Deputy Principal's report – Su Hill</b> <ul style="list-style-type: none"><li>● Soft fall - AMU office and contractor held a meeting in the holidays. The entire Softfall will be resurfaced- paid by AMU. Take 3-4 weeks.</li><li>● Cottage demolition. Need 25m to put 2 story 4 demountable. Looking at options and configurations to maximise this area for demountables.</li><li>● Enrolments – 2020 - 176 kindy kids to date and expect minimum 9-10 kindy classes once enrollments are finalised, 8 year 1, 8 year 2, 7 year 3, 6 year 4, 7 year 5, 7 year 6, 1 support class – 53 classes. Extra demountable will be required for bush campus.</li><li>● High school carpark demountables will be relocated to the slope adjacent the oval to make room for building R.</li><li>● Will confirm demountable for Stage 2 in 4 weeks.</li><li>● 1320 students as at today. Started 2019 with 1294 students.</li></ul>

## Alex Montgomery

- Thank you all for being here this evening
- Officially finished at Beecroft at 5.30 this afternoon. Advice from Beecroft 11-year-olds as to what I should do as principal at CPS – perfect principal recipe – 1 tsp happiness, 1 cup of kindness, 3 cups of funness, 1/100 teaspoons of strictness, 5 cups stylish clothes, 2 tsp junkness, infinity cups of be yourself and 1 cup of confetti to celebrate. That is why I do what I do – students first. Passionate about students and teaching and learning. It excites me and I love what I do. I am humbled and privileged to be the principal of Chatswood PS.
- As an educated and leader – quality learning in a more responsive system is at the core of our system
- My first Teaching was in special education unit in Singleton – inclusive and integrity, supportive community environment ensures every student is known. No child falls through the cracks.
- Worked in a number of education roles in the system. I have been a classroom teacher, have been assistance principal, deputy principal, acting principal, leader of curriculum of the state. Most recently a special support officer. My role was to support director to deal with complexity that happens in our schools and also celebrate successes.
- Unique background in education. What these roles have taught me – learning for everyone, teacher, students and parents in a journey. Taught me about exceptional teaching and learning. Deep learning, critical thinking, digital citizens, contributors to society, and be kind human beings.
- Educational research – wide variety of research that guides schools to know what good looks like. Student data – guides learning and support
- High expectations of myself and others. I want the best for our children.
- Strive for excellence in our public education system. Believe in it. My daughter goes to a public school. I want the best for our public education.
- Always ask myself “how would I feel if I was that child’s parent”.
- We are so lucky that the high school is so close, it allows for building relationships. We want our kids to connect and build relationships with peers and teachers. We want them to be encouraged and thrive and flourish.
- One year’s growth for one year’s learning for each child in this school
- Heard amazing things about Tim Dodds and his commitment to the students and community. Teachers have been so welcoming
- So excited to be working with such incredible teachers.
- Know how active you are on the P&C and how passionate you are. Andrea’s provided my first tour and demonstrated the resources you have contributed. Looking forward to working with the P&C. Moon festival wonderful opportunity to celebrate multiculturalism that is CPS. Hope you know how fortunate you are.
- 2020 kindy students – what is their learning going to be like in 2026. New school build is happening – but their learning will look a lot different, for the better. They will have degrees we will not even know exist. Need to prepare them. Life long learners. Personalised learning approaches.
- Very excited to be your principal – privileged and humbled.
- Please introduce yourself in the playground and tell me what you love and what you are looking for.

	<p><b>Robyn Scott</b></p> <p>Robyn organised flowers as a thank you to Su Hill for her efforts during this period without a permanent principal and welcoming flowers for Alex.</p> <p><b>Olivia Maginnis &amp; Mark Tipping – Korea Trip</b></p> <ul style="list-style-type: none"> <li>● Relieving assistant principal for EALD and LOTE</li> <li>● P&amp;C funded a study tour to Korea.</li> <li>● Mark Tipping – chance to accompany Olivia on visit to Dulwich College who are in the middle of a complete shift in their approach to teaching and learning. Moving from traditional teaching with teachers up the front to a more student focussed learning. Give students genuine choice. Big change for teachers and some teachers were finding distressing as being told the way they were teaching before was not the right way. Valuable for Chatswood who will be going through a similar process.</li> <li>● Previously judged effectiveness on students performance in standardised tests – but does not test critical and creative thinking. Balance is required. This is why we are moving towards project based learning</li> <li>● Purpose of the research - focus on real work connections, shaping creative lifelong learners</li> <li>● Future focused learning spaces – make good use of all spaces</li> <li>● Specialist teacher insights – same models as CPS of withdrawing NAP, EAS teacher as mentors to other classroom teachers, visible learning</li> <li>● LOTE programme – in school learning system – blended learning, standalone subjects</li> <li>● What does that mean for CPS – <ul style="list-style-type: none"> <li>○ STEM spaces in each classroom to allow students to explore and discover, STEM Collaboration in teaching and learning</li> <li>○ EALD – further look at collaborative teaching model – team teaching / parallel teaching, building capacity of early career teachers; future school visits to other similar sized schools</li> <li>○ LOTE – further emphasis on the integration of 6 general capabilities &amp; project-based learning, 4 C</li> </ul> </li> <li>● Thank you for this learning opportunity.</li> </ul>
5.	<p><b>Correspondence</b></p> <p>Invitation from Chatswood RSL for community to attend the Remembrance Day ceremony</p>
6.	<p><b>Confirmation of previous minutes</b></p> <p><i><b>Motion: That the minutes of the previous general meeting on 24<sup>th</sup> September be approved</b></i></p> <p><i><b>Moved: Joe Grundy, Seconded: Paul Battaglia ; all in favour, motion passed.</b></i></p>
7.	<p>(Principal’s report covered during guest speakers - Su Hill, and Alex Montgomery.)</p>
8.	<p><b>New Build</b></p> <ul style="list-style-type: none"> <li>● Update on demountables – refer Deputy Principal report above</li> </ul>

	<ul style="list-style-type: none"> <li>● Please email President if you are keen to be part of the workshop group.</li> <li>● Drop in session last week</li> <li>● Plans are not in stone – need to work together to get the best outcome.</li> <li>● Schools Infrastructure no longer quoting “1200”- now “at least 53 learning spaces”.</li> <li>● Refer highlights from the Infrastructure presentation this evening at the end of the minutes</li> </ul>
9.	<p><b>Outstanding Items</b></p> <ul style="list-style-type: none"> <li>● <b>Traffic Management</b> – escalator still out of action, repairs estimated “late October”.</li> </ul>
10.	<p><b>Other Business</b></p> <ul style="list-style-type: none"> <li>● <b>School Stationery Lists</b> Request to provide stationary lists this term (for following year) has been actioned.</li> <li>● <b>Donation to PNG</b> For past student lubu Tau-Vali- book drive undertaken, packaged up and courier costs ended up quoted \$1200. Due to unreasonable cost and short timeframe, the P&amp;C executive instead organised for the books to be sent to Coonamble and it was suggested a \$500 donation to Gairie School in PNG be made in lieu. <b>Motion: To approve a donation of \$500 to lubu Tau-Vali school in lieu of the books.</b> <b>Moved: Joe Grundy, Second – Irene Chan <i>all in favour, motion passed.</i></b></li> <li>● <b>Athletics Carnival at Korea visit</b> – more varied activities – would like to see this incorporated at CPS</li> <li>● Meeting taking place re <b>PPSA uniforms</b> tomorrow.</li> <li>● <b>Julie Hill</b> – huge efforts with P&amp;C and the school community – look to have this acknowledged at the year’s end.</li> </ul>
<b>ADMINISTRATION</b>	
11.	<p><b>Treasurer’s update</b></p> <p>Andrea presented the Treasurer's Report. Points of note</p> <ul style="list-style-type: none"> <li>● Over \$212k has been provided to the school this year</li> </ul> <p><b><i>Motion: To approve amount totalling \$18,103.26 from the main account as listed in the, Treasurer’s Report for payment</i></b> <b><i>Moved: Joe Grundy, Seconded: Irene Chan; all in favour. Motion passed.</i></b></p>
12.	<p><b>Sub-Committee Updates</b></p> <ul style="list-style-type: none"> <li>● <b>Canteen report – verbal report from Aimee</b> <ul style="list-style-type: none"> <li>○ Menu Updates and healthy Canteen Strategy - implementation is ongoing. Excited that we offer one homemade item every day of the week.</li> <li>○ Average 200 lunch orders, 85-90 for recess. Feasible with the staffing we have.</li> <li>○ Canteen Facilities configuration and assets - Would like to provide input on school masterplan</li> <li>○ Continue to implement sustainable choices – trialling packaging from the moon festival.</li> </ul> </li> <li>● <b>Uniform Shop – verbal report from Sue Low</b> <ul style="list-style-type: none"> <li>○ First Kindy orientation update – all sales were made on ipad.</li> <li>○ Finalised End of Year stocktake and sent off to auditor</li> </ul> </li> </ul>

	<ul style="list-style-type: none"><li>○ Next Kindy orientation in 2 weeks' time.</li><li>● <b>Events –No report this month</b></li><li>● <b>Grounds – No report this month</b></li><li>● <b>Technology – No report this month</b></li></ul>
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**There being no other business, the meeting closed 9 pm.**

## Chatswood Primary School P&C Engagement – Presentation 22<sup>nd</sup> October 2019

Speakers:

Frank – Project Director Chatswood Education Precinct, School Infrastructure NSW

Anthony Manning – Chief Executive, School Infrastructure NSW

Consistent headline themes:

- Addressing enrolment capacity
- Quality dedicated play space for your children
- School operations during construction, safety and well-being and learning

Immediate work to support school community

- Repair Softfall – works to commence in 2 weeks
- Additional toilet facilities required, additional cleaning now funded by the department
- DA to be submitted for removal of cottage in coming weeks– work to take place in summer break. DA required as the entire Chatswood PS is under heritage listing.

Relocation of the school's main power support from the cottage will occur in the coming weeks to allow the removal of the cottage

Design process for the school combines your themes with the following criteria

- Topography of the land
- Construction staging and school operations
- Dedicated play space. Negative of previous design was shared play space. There was very little dedicated play space. Change back allows for dedicated play space.
- Heritage - Buildings A + B and the lowers retaining walls
- Planning approvals- state significant development (SSD) application planning to be submitted in January 2020. Complying development will be used for high school site Building R. This may allow for possible staging option for the primary school
- Construction codes and standards

Current design:

P1 and P2 will contain the bulk of teaching spaces. Building B largely untouched and allows for 10 teaching spaces. 16 refurbished teaching spaces in Building A.

Play space under P2 and roof top of P1, and court space over carpark.

Further master plan design options are being considered e.g. Larger building on Pacific Highway and Building C on the BER current location. This option allows for construction and minimising construction impact on play space. Would address some of these staging issues.

At this stage neither are a preferred option and are open to comment

Q&A:

Process going forward – hear feedback tonight, anticipate workshop will be organised aligned by P&C. Want to make sure we addressing key issues that are being raised by the community. Hope first workshop in 2 weeks with more meaningful design documentation to follow.

Anthony Manning:

- Want to deliver scheme that gives parents confidence going forward.
- Integrate play space into structures of buildings.
- Opportunity for height on Pacific Highway – provides access from Pacific Highway for construction.

Capacity: actively looking at another site for a public school – metro dive site. Alternate suggestions have been provided that will be looked at. Working with Metro to investigate. In 2022 dive site would be available. Planning would commence prior to 2022.

Parents: lack of trust that the process will actually happen in a reasonable time.

Manning: School Infrastructure started in 2017. Whole point is to deliver enormous program of capital projects. Chatswood is one of the larger and more complex projects. Cannot provide an answer on why the cottage demolition has taken so long. Complicated power issue which is now being addressed. \$250m budget. Ask parents to watch as we proceed from here to gain parents trust.

Capacity – aiming for a minimum of 53 learning spaces in the new scheme. Looking to deliver 53 learning spaces which cover the current number of students at all of CPS.. Aiming to get as many learning spaces in to exceed current capacity if possible.

688 Pacific Highway – number of conversations with owner of property and committed to having another one with them in the next few weeks. Not been a successful discussion to date.

Precedent for high-rise primary schools – some 3-4 structures in primary school – concern with children travelling upstairs.

Parent: Staging and communication of staging is essential – impact on health and safety of students is imperative. If taking away sqm of play for construction would look for it to be replaced to cater for the needs of students. Wellness for students today and wellness for students in the future.

Manning: Would be complete segregation of site and school. Would be daily meetings with contractor and suitable training of staff.

Dedicated flat level sports areas to be shown on future plans

Breakdown of areas showing music and art performance and tutorial spaces. Need to ensure this is being provided on the primary campus.

Bush campus – option to hold on whilst we need it.

Parent: Have they looked at option to purchase neighbouring properties on Jenkins to allow better access. Infrastructure will look into.

Manning: Adjusts to catchment will be looked at.

Parent: Gov forcible acquired land for metro – why can't they do it for the new school.

Manning: Forcible acquiring last resort.

Education precinct- plan is for everything the school needs to operate to be on the primary school. Not relying on any high school assets with the exception of the oval. Can look to create a shared agreement with the high school for the oval.

Parent: Hall / outdoor space where the whole school can gather and celebrate is needed

If interested in being involved – please contact the president.

## **October 2019 P&C meeting – President's Report**

**Welcome**  
**Introductions**  
**Membership**

Welcome Back!

Tonight is a huge night.

### **Media Statement - September 2019**

On Wednesday 25th Sept the P&C were essentially forced to provide a Media Statement (attached) after School Infrastructures backflipped on the Chatswood Education Precinct. An article appeared in the SMH on Thursday.

This was a very successful manoeuvre and essentially raised awareness of our plight.

Over the last 4 weeks I've had meetings and talks with the Minister of Education, the Department of Education, The Premiers office, School Infrastructure, Willoughby Council and the Press!

The good short term outcome is the Department is now paying for the toilet cleaners, the soft fall will be repaired this term and the Cottage will be demolished to make room for next years demountables.

However, we want more than a short term outcome and that was the point of having School Infrastructure present here tonight.

### **School Infrastructure**

Firstly I'd like to thank the CEO of School Infrastructure, Anthony Manning for his time here tonight. I have to be honest, for many of us the road has been very long to get to this point and for some of us (me!) it is a little late and my children will never be part of the future. However, after years of our cries falling on deaf ears, we are relieved to finally have a decent budget and a good team on board. We appreciate the Department listening to our concerns and the P&C, staff, students & parents look forward to being part of the future plans. Of course our main concerns are capacity and staging.

### **Community Drop In Information Session**

Last Wednesday, Thursday & Saturday The Department of Education held Drop in sessions for the High School, Public School & Community.

The Department needs to see the families engaged and raising the questions. Your P&C is working hard, but we need the School Community support to make this the World Class school everybody wants.

It was wonderful to see a significant turnout, with over 110 registered participants at the Primary School meeting, not including couples, students, teachers and those people who don't want to put their name down. One of the biggest turn outs ever in the State.

The Department and Government have committed serious \$\$\$ to this project and we only have one chance to get this right!

### **New Principal - Ms Alex Montgomery**

We are very excited to welcome Alex to our school. She is obviously arriving at a significant time and we are thrilled to have her enthusiasm, experience and vision onboard. Alex will be doing a short presentation later this evening!

### **P&C Contributions**

Did you know last meeting the P&C gave \$212,000 to the school? Wow!! This is how we use the money we raise and the Voluntary Contributions. If you haven't paid your contribution, please consider paying it. This is our major source of income and as you can see we spend out on a wide variety of things that every child benefits from.

- \* \$52,984.80 Purchase Stage 1 Computers
- \* \$85,000 contribution to school in 2019 breakdown – (total \$86,095)
  - o Probook notebooks \$15,700
  - o Apple iPad \$29,000
  - o Lego WeDo \$4,400
  - o Charging Stations \$2,780
  - o OSMO Genius Kit \$1,890
  - o Bee-Bot & Blue Bot \$1,545
  - o Marvel create your own license \$1,000
  - o Computing Parts \$375
  - o Document Camera iPad stands \$350
  - o Zulu Desk licenses \$4,555
  - o Mural \$19,500
  - o Lindfield Bookshop closing down sale for Library \$5,000
- \* \$7,130.36 to Purchase 10 ipads for Kindergarten
- \* \$3,500 Olivia Maginnis to travel to Korea to help enhance her knowledge and ability for the LOTE/ EAL/D program
- \* \$11,000 School Learning Support Officer from 26th August - 20 December 2019 - 3 hrs / day
- \* \$53,000 towards a MultiLit teacher

**TOTAL \$212,614**

### **ChattiesWood**

Last year the P&C got involved with ChattiesWood. It needed a facelift and some new ideas, we brought on a professional graphic designer - Cherie Saxby from Classic Yearbooks to help us. Cherie has agreed to help out again and I am very excited by the content this year!

There will be a charge in this Terms invoice covering the cost of a 200 colour page professionally bound book of memories of 2019 at Chatswood Public.

## P&C AGM 26th November 2019

Our AGM will be on the 26th November. All positions become Vacant and we are calling for ***nominations*** for all positions. I will be stepping down from President at the AGM as my daughter is in Year 6 and graduating. Job descriptions can be found on our webpage.

Only paid up members can vote and be nominated - your last opportunity to do this will be tonight.

I have found it extremely valuable being part of my children's education and feel very lucky to have been part of a great dedicated group. This is a great opportunity for Working parents to be part of the school and if you don't have time for the P&C, our two Business Units - the Uniform Shop & Canteen have more flexible arrangements and are also after committee members.

If anyone has any questions or suggestions that they would like to put forward to the P&C I'm always available for a chat.

## Donation to PNG

Iubu Tau-Vali was only 12 years 3 months 15 days old when she died of renal dysplasia. Her kidneys didn't grow with her body and in turn she started facing difficulties as she grew older. Eventually her kidneys stopped working.

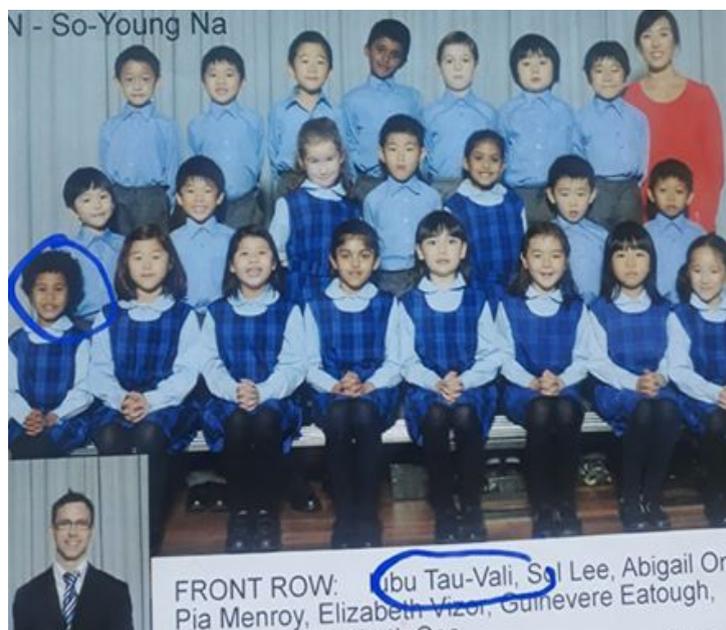
Iubu would have been in Year 7 now and many of us still know the children in these photos. Iubu's sister reached out to us about a book donation from our school as Iubu loved her time here and spoke about it fondly.

I mentioned all this a couple of months ago. The School and Library were on board and we packaged up 5 boxes of books and resources. There was a contact at DHL that was going to organise the shipment. Anyway the cost & taxes & duty was well over \$1000 and ridiculous for the value of the books.

I would like to donate the packaged up books to Coonamble and for the P&C to donate \$500 in Iubu's memory to her school in PNG to purchase some new resources.

Motion please.

Footnote - Leftover books from Moon Festival have also been donated to Coonamble.





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## **GENERAL MEETING TUESDAY 24th September 2019 MINUTES**

**Attendees:** As per meeting register.

<b>1.</b>	<b>President's welcome</b>
<b>2.</b>	<b>Apologies</b> <ul style="list-style-type: none"><li>• Doris Luo, Pearl Chan</li></ul>
<b>3.</b>	<b>President's Report</b> <p>Refer to president reports attached – September 2019</p> <p>Other points of note:</p> <ul style="list-style-type: none"><li>• CPS overview and history dates provided.</li><li>• DoE holding another information evening on the 17<sup>th</sup> October at CPS. All parents are encouraged to attend.</li><li>• Plans have changed to move the primary school back to the existing campus. This was largely due to budget reasons and also the high school could not work over 2 campuses.</li><li>• P&amp;C pushing for acquisition of 688 Pacific Highway and we have contacted Aqualand.</li><li>• \$85k contribution to school in 2019 breakdown – (total \$86,095)<ul style="list-style-type: none"><li>○ Probook notebooks \$15,700</li><li>○ Apple iPad \$29,000</li><li>○ Lego WeDo \$4,400</li><li>○ Charging Stations \$2,780</li><li>○ OSMO Genius Kit \$1,890</li><li>○ Bee-Bot &amp; Blue Bot \$1,545</li><li>○ Marvel create your own license \$1,000</li><li>○ Computing Parts \$375</li><li>○ Document Camera iPad stands \$350</li><li>○ Zulu Desk licenses \$4,555</li><li>○ Mural \$19,500</li><li>○ Lindfield Bookshop closing down sale for Library \$5,000</li></ul></li></ul>
<b>4.</b>	<b>Guest Speakers – Su Hill - NAPLAN results</b> <ul style="list-style-type: none"><li>• Year 3 and 5 should have been provided NAPLAN results.</li><li>• National min band 2 for year 3, band 4 for year 5</li><li>• NAPLAN objectives are to improve student learning outcome and allows for review of school programs and for planning</li></ul>

	<ul style="list-style-type: none"> <li>● Average year 3 and 5 scores higher than state scores in all domains except for year 3 reading.</li> <li>● Numeracy maintains a high standard</li> <li>● Room for improvement – top 2 bands for year 5 writing declined for the last 2 years</li> <li>● Average score for year 3 reading lower than similar schools</li> <li>● Bilingual year 3 class achieved higher than school standards</li> <li>● Online roll out from 2020</li> <li>● Future directions – review current programs, continue effective programs, analysis of data, analyse individual data, staff professional learning and review current support programs.</li> <li>● Query from parent why a continuing issue with year 5 writing despite introduction of writing program. School believes external tutoring may be having a negative effect on creativity. Writing program and team teaching will continue at the school. Noted that the Education Department is querying the legitimacy of the writing component and the impact of online testing.</li> </ul>
5.	<p><b>Correspondence</b></p> <ul style="list-style-type: none"> <li>● Email dated 13th September from the Chatswood RSL inviting the P&amp;C to attend their Remembrance Day Service held on the 11th November 2019 at the Garden of Remembrance.</li> </ul> <p><b>Motion: To approve purchase by the P&amp;C for a wreath</b>  <b>Moved: Paul Battaglia, Second Irene Chan, all in favour, motion passed</b></p>
6.	<p><b>Confirmation of previous minutes</b></p> <p><b>Motion: That the minutes of the previous general meeting on 21st August 2019 be approved</b></p> <p><b>Moved: Joe Grundy, Seconded: Philip Neal ; all in favour, motion passed.</b></p>
7.	<p><b>Principal's report – Matt Fuller read by Robyn Scott</b></p> <ul style="list-style-type: none"> <li>● Matt called away for urgent family matter and could not attend the meeting</li> <li>● Term 3 update – has been a very busy term. Lots of activities which highlights what is great about Chatswood School.</li> <li>● Twilight was a stand out and success and specific thank you to Bronwyn, Aimee and CJulie, and the Music committee. Students performance on the night is to be congratulated.</li> <li>● Moon Festival – another highlight on the term program. Walked around in awe at the cultural displays and performances, food was delicious and great to see students performing on the stage. Thanks to Sue, Andrea, Olivia and the volunteers involved.</li> <li>● Kindy 2020 – information night in August was well attended. Thanks to the School Captains Amy and Marcus who gave a great presentation on student life. Thanks to Andrea for taking the time to discuss the importance of volunteering at the school. 150 currently enrolled for kindy. 180 expected on Day 1</li> <li>● Important to keep staff training on going – Peter Littman came to the school last week to talk to teachers about rearranging existing classrooms to create a more effective learning space. Anticipated teachers involved will share with the other</li> </ul>

	<p>teachers to implement across the school regardless of the size and shape of the spaces.</p> <ul style="list-style-type: none"> <li>● Naplan – year 3 and 5 should have received their reports. Overall the school has performed well again and the school will use the data to improve the school and plan</li> <li>● Will not act in an official capacity as Principal from the beginning of Term 4 but will be involved in the planning for 2020 for the school</li> <li>● Thank you to the Executive staff for doing all they do to ensure the children get the best possible opportunities</li> <li>● I have enjoyed the short time I have been here and hope I have assisted in the "steering of the ship".</li> <li>● P&amp;C passed on their thanks to Matthew for his time and efforts at Chatswood Public School</li> <li>● Mimosa Public -his substantive school has been chosen as one of top 4 excellence schools.</li> <li>● Su Hill to confirm whether she will return to acting Principal.</li> </ul>
<p><b>8.</b></p>	<p><b>New Build</b></p> <ul style="list-style-type: none"> <li>● New action committee has been formed and information will be sent to parents this week</li> <li>● Lost opportunity for Middle School</li> <li>● Lost opportunity to build and then move. Staging is now a big concern.</li> <li>● Su Hill advised Asset management data is showing 5 demountables at Main Campus and 1 at Bush Campus will be required for 2020. CPS data believes that 3 smaller or 2 larger demountables will be required only.</li> <li>● Suggested that the cottage site is fully utilised now to plan for the future.</li> <li>● Parents are encouraged to send feedback to the DoE. <a href="mailto:schoolinfrastructure@det.nsw.edu.au">schoolinfrastructure@det.nsw.edu.au</a> and come to the information evening.</li> <li>● Kindy and Year 1 parent engagement needs to increase as their children will be most affected.</li> <li>● Important that the P&amp;C communicate to the school community the concerns. Will look into translations.</li> </ul>
<p><b>9.</b></p>	<p><b>Outstanding Items</b></p> <ul style="list-style-type: none"> <li>● <b>Traffic Management –</b> <ul style="list-style-type: none"> <li>○ Escalator off after 3 days. Drive train was misaligned. Meeting on site tomorrow and Joe will update on facebook. Cameras will be reinstated.</li> <li>○ Zebra crossing on Eddy – Joe is continuing discussions with Council.</li> <li>○ Request for buses to not park in the drop off zone on Centennial and utilise the bus zones wherever possible.</li> </ul> </li> </ul>
<p><b>10.</b></p>	<p><b>Other Business</b></p> <ul style="list-style-type: none"> <li>● <b>Terra Cycle</b> – recycling program from writing implements. P&amp;C to forward information to school to see if they can get on board with the initiative.</li> <li>● <b>Recycling</b> – Canteen looking at a number of levels of recycling and aware school has increased cardboard and paper. Looking for avenues to recycle soft plastic. If the school is aware of any possibilities the canteen would welcome their advice.</li> </ul>

	<ul style="list-style-type: none"> <li>● <b>Confucius classroom</b> – teachers returning home by the 10<sup>th</sup> October. Farewell morning tea for Confucius teachers and Matthew Fuller this Friday.</li> <li>● <b>ADHD</b> – thank you to the P&amp;C and school for facilitating and we hope the education will continue within the school and continue the momentum.</li> </ul>
<b>ADMINISTRATION</b>	
<b>11.</b>	<p><b>Treasurer's update</b></p> <p>Andrea presented the Treasurer's Report. Points of note</p> <ul style="list-style-type: none"> <li>● \$212k being provided to the school this year resulting in a close to nil movement across the year</li> <li>● End of year financial update – auditor appointed</li> </ul> <p><b>Motion</b></p> <ul style="list-style-type: none"> <li>● <b>To approve amount totalling \$10,655.82 from the main account as listed in the, Treasurer's Report for payment</b> <b>Moved: Lars Ittner, Seconded: Joe Grundy; all in favour. Motion passed.</b></li> </ul>
<b>12.</b>	<p><b>Sub-Committee Updates</b></p> <ul style="list-style-type: none"> <li>● <b>Canteen report – verbal report from Aimee</b> <ul style="list-style-type: none"> <li>○ Menu –striving to meet and exceed healthy living guidelines– new Friday rice bowl introduced this term with a good response. Thank you to Tash and the staff who continually come up with new menu items</li> <li>○ Continuing to phase out some items that no longer meet healthy canteen guidelines e.g. the mini meat pies</li> <li>○ Recess offerings- looking to amend so more in line with healthy guidelines and reducing ice treats and replacing with more healthy options.</li> <li>○ Commercial dishwasher and sink – ongoing. Load monitoring report being analysed to see if commercial dishwasher is viable.</li> <li>○ Two freezers and a new P&amp;C fridge have been added this year - PLEASE CHECK DATA? TWO FREEZERS?</li> <li>○ Looking to do some PR around the school about the canteen in the newsletter and social media.</li> </ul> </li> <li>● <b>Uniform Shop – verbal report from Sue Low</b> <ul style="list-style-type: none"> <li>○ Physical shop last trading day was today. Online shop open until Friday. Will reopen term 4.</li> <li>○ Online payment gateway will be changed – move to Stripe.</li> </ul> </li> <li>● <b>Events – verbal report from Sue Low</b> <ul style="list-style-type: none"> <li>○ Moon Festival approx profit of \$34k. 5 years ago approx.?????. Slightly down on last year.</li> <li>○ Vendors consolidated this year and more green packaging. Stall expenses down this year due to donations within the cultural communities to cover expenses.</li> <li>○ Silent auction - \$7960 profit</li> <li>○ Raffle tickets - \$9,521 profit</li> <li>○ Left over BioPak packaging will be trialled by the canteen</li> <li>○ Consolidated vendors allowed for savings and ease of communication.</li> <li>○ Token sales on the day were down this year. Pre-purchasing was better this year. Suggested to have a second token booth at the centennial road entrance.</li> <li>○ Thank you to Sue for taking the time (including time off work) to run this huge event.</li> </ul> </li> </ul>

	<ul style="list-style-type: none"><li>○ Lots of ex-students attended this year which was great to see</li><li>○ More PR in the lead up to the event including the release of the booklet which was produced by the ChattiesWood provider.</li><li>● <b>Grounds – No report this month</b></li><li>● <b>Technology – No report this month</b></li></ul>
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**There being no other business, the meeting closed at 9.49 pm.**

# **CPS P&C Treasurer's Report**

- **Preliminary Consolidated Results as of Sep 2019**
- **Payments**
- **Motions**

# Preliminary Consolidated Results – as of Sep 2019

Income Statement				
A\$	Main A/c	Canteen	Uniform	Total
Voluntary Contributions	177,830	-	-	177,830
Sales	-	254,513	220,512	475,026
Moon Festival Income	62,048			62,048
Fundraising and interest income	20,560	-	-	20,560
<b>Total Income</b>	<b>260,438</b>	<b>254,513</b>	<b>220,512</b>	<b>735,463</b>
Cost of Sales	-	153,893	124,183	278,076
Payroll	-	74,654	32,055	106,709
P&C Expenditure	220,663	-	-	220,663
Event expenses	30,709	-	-	30,709
Finance, Properties and Admin	38,671	4,909	9,171	52,751
Software and Depreciation	26,449	1,317	3,513	31,278
<b>Total Expenses</b>	<b>316,491</b>	<b>234,773</b>	<b>168,921</b>	<b>720,185</b>
<b>Profit</b>	<b>(56,054)</b>	<b>19,740</b>	<b>51,591</b>	<b>15,278</b>
Balance Sheet				
Cash at Bank	689,012	27,684	107,032	823,728
Inventory	-	1,293	76,253	77,546
Fixed assets	-	10,324	1,142	11,466
AR and Others assets	4,185	2,250	9,446	15,882
<b>Total Assets</b>	<b>693,197</b>	<b>41,551</b>	<b>193,873</b>	<b>928,622</b>
<b>Total Liabilities</b>	<b>2,169</b>	<b>5,958</b>	<b>7,792</b>	<b>15,918</b>
<b>Net assets</b>	<b>691,029</b>	<b>35,593</b>	<b>186,081</b>	<b>912,703</b>
Cash flow				
Opening cash as at 30 Sep 2018	689,106	52,480	104,653	846,239
Inflow	358,215	228,479	256,802	843,496
Outflow	(358,308)	(253,274)	(254,423)	(866,006)
<b>Closing cash as at 30 September 2019</b>	<b>689,012</b>	<b>27,684</b>	<b>107,032</b>	<b>823,728</b>

# Moon Festival P&L

Moon Festival 2019 Income \$				
Source	Income	Expenses	Profit	Variance to Prior year
Tokens	25,257	-	25,257	(5,045)
Kids special packs	10,758	(2,915)	7,843	225
Sponsorship & Silent Auction	9,563	(780)	8,783	3,367
Raffle	10,400	(878)	9,522	666
Stalls	6,070	(7,317)	(1,247)	392
Utensils & storage -BioPak & Independent	-	(1,352)	(1,352)	(820)
Marquee & catering equip-Pillingers	-	(11,589)	(11,589)	(1,241)
Lion Dance	-	(1,000)	(1,000)	-
Kennards Hire and other costs	-	(1,253)	(1,253)	825
<b>Total</b>	<b>62,048</b>	<b>(27,084)</b>	<b>34,964</b>	<b>(1,631)</b>

# P&C Expenditure

P&C Contribution to the school	\$85,000
Learning Support Program	\$53,000
Stage 1 Computers	\$52,985
School Learning Support Officer costs	\$11,000
Living Costs-Confucius Teacher	\$7,900
10 ipads for Kindergarten	\$7,130
Korea trip travel support	\$3,500
Music Keyboard	\$148
<b>Total</b>	<b>\$220,663</b>

# Payments

<b>Date</b>	<b>Paid to</b>	<b>Purpose</b>	<b>Amount</b>
27/09/2019	Galabid Pty Ltd	GalaBid Fundraising Platform for Moon Festival	280.00
27/09/2019	JingQi Liu	Living Costs-Confucius Teacher	400.00
27/09/2019	Yifei Li	Living Costs-Confucius Teacher	400.00
27/09/2019	Fgf Cleaning Services Pty Ltd	Monthly Cleaning Service - September 2019	1,100.00
27/09/2019	Chatswood Public School Uniform Shop	Pay uniform shop for Digital Junction expenses Oct 18 to Sep 19	6,648.40
11/10/2019	Sue Low	Reimbursement for costs for Moon Festival costs	7,915.24
11/10/2019	Numeric Eight	Accounting Services retainer October 2019 & Xero subscription	1,259.62
11/10/2019	N & P Choo	ADHD presentation - child minding expenses	100.00
<b>Total</b>			<b>18,103.26</b>

# Motions

- To approve amount totalling **\$18,103.26** (from main account, as listed in this report) for payment.