



CHATSWOOD PUBLIC SCHOOL PARENTS AND CITIZENS ASSOCIATION

Pacific Highway
CHATSWOOD 2067

GENERAL MEETING TUESDAY 23 July 2014 MINUTES

Attendees:

Tim Dodds - Principal	John Burgess (Charlotte 4)
Su Hill - Deputy Principal	Andrea Austin (Lucas 2K, Amy 1S)
Terry McKinnon - Deputy Principal	Joe Grundy (Cassandra 3H)
Sally Sternecker (Liam 5V)	Lee Hughes (Imogen 4R)
Nathan Hare (Charlotte 1B)	Andrea Austin (Amy 1S, Lucas 2K)
Matthew Wood (Lucas KC)	Maria Ferreira (Elizabeth 2K)
Angela Todd (Nick 2G)	Samantha Bones (Katie 3H)
Beverly Scott (Ben 1/2T)	Ezia Cimillo - Primary OSH Care
Nigel Justins (Morgan 4B)	Chrissy Mullarkey - Primary OSH Care
Mark Twyman (Sophie 4M, Harrison 1/2T, Annabelle KL)	

1. **President's Welcome:** John Burgess welcomed all.

2. **Apologies:** Lyndall Franks

3. **Confirmation of Previous Minutes:**

Lee Hughes asked to have mention of the introduction of a PC portal/website to enable the school community to have an open forum so the discussion of the Master Plan could be continued. Angela Todd and Su Hill have offered to look into this and to report back to the next meeting.

Minutes of the previous general meeting held 24 June 2014 were accepted.
Moved by Lee Hughes Seconded by Maria Ferreira

4. **Principal's report:**

Confucius Classroom

Our new Confucius Classroom volunteer teacher Ms Yangshu Li started this week.

School Growth

20 new enrolments for this term. We now have a new teacher Bronwyn Elder who will be providing support to the larger classes.

Open Day – Tuesday 29th July

The school will be Open to the public.

The Bush Campus will be officially opened, unfortunately the Minister declined to be present.

Lindfield UTS – 2017

Tim has been attending meetings in regards to the UTS changeover to a school. At this stage the plan is still unclear but the new premises will be up and running in 2017 and the project is being referred to as a "**Learning Village**".

Chatswood High School Oval

A further update to the oval is that a synthetic turf will be laid over Christmas.

- Nigel Justins informed us that he is on the working committee at Chatswood High.
- Willoughby Council is paying for the ground and the High School is leasing it back for a \$1, the council will use it after school hours.
- Any further landscaping to the Bush campus near the oval will be put on hold until completion of the oval
- We are hoping to gain additional access to the oval

5. Primary OSH Care – before and afterschool care

Chrissy Mallarkey from Primary OSH Care presented a report (attached) on how the school holiday programme worked.

6. Correspondence

Joe Hockey assists in running Community Awards

- Julie Hill was granted the North Sydney Community Award 2014

7. P&C Treasurer's Report:

Maria presented the Consolidated reports (attached)

The new bookkeeper Mabel Pan has been working well.

Motion: That accounts totalling \$455 as listed in the Treasurer's report to the meeting are approved for payment. Moved by Joe Grundy Seconded by Sally Sternecker

Motion: That \$35,000 (the remaining half of the P&C's annual contribution) to be approved for payment. Moved by Joe Grundy Seconded by Mark Twyman

- Lee Hughes suggested this should be added into the school newsletter

8. Sub-Committee Reports:

Canteen Committee:

- A quick overview to let us know profits are slightly up due to the opening of the Bush Campus canteen, and all is going well

Uniform Shop: Nil report

Grounds Committee:

- John Burgess will talk to Brett about putting a budget/plan for a gardener going forward
- Tim Dodds put forward an idea of introducing a \$1 levy to cover the cost but this idea gained no momentum

9. President's Report :

- Vice-President role was filled by Sally Sternecker *Nominated by John Burgess Seconded by Nigel Justins*
- Fund raising goals – some ideas floated for short term projects
 - Possibility of utilising the School 24 website for online ordering of Uniform, funding raising events and volunteer roster
 - Bush campus softened by banners/plants/artwork
 - a/c not present in some of the buildings
 - to have an LED sign inside
 - toilet blocks – capacity, cleanliness
 - PA under COLA, hard to hear
 - Hall – acoustics and lighting
 - Portable stage
 - First Aid Stations throughout the school

- Outdoor cultural beautification
- Bush Campus hand rails are too high
- Canteen – commercial oven?
- Water refill station
- Hand washing station near the canteen
- Chicken coop
- Block B – no wireless technology
- Bus for school functions, transport
- These ideas will be taken to the Executive committee for further deliberation and then presented to the P&C for the next stage.

10. Outstanding items:

From March 2014 - Update

- Following Pitt Town tragedy and the arborist report some trees have been identified as a risk, there is a 6 month allowance to remove them as it needs to go to the Dept & Council.

11. Other Business:

P&C Cups: Sam Bones was concerned the P&C cups were going to be disposed of and there was no need for the continuing use of disposables. The school will take the cups as they will be able to use them more effectively and more often than the P&C

There being no other business, the meeting closed at 9.34pm.

Next meeting 26 August 2014 at 7.30pm



CHATSWOOD PUBLIC SCHOOL
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Consolidated Financial Results

For the period ended 31 May 2014

Business units	Main A/c	Canteen	Uniform	Instrument	Elims	Total
Sales		54,995	88,246			143,241
Voluntary Contributions	112,726					112,726
Music Ensemble & Hire Fees				7,820		7,820
Fundraising	4,454					4,454
Transfers from Sub-committees	40,000				(40,000)	-
Interest Income	7,280	708	207	13		8,208
Other Income	30,020		205	-		30,225
	194,480	55,703	88,658	7,833	(40,000)	306,674
Cost of Sales		29,532	58,290			87,822
Employment Expenses		17,314	9,626			26,940
Contributions to School	45,823					45,823
School Projects	51,548					51,548
Fundraising	2,311					2,311
Affiliation & Insurance	3,680					3,680
Other	1,005	2,439	620	5,625		9,689
Transfer to Main Account			40,000		(40,000)	-
	104,367	49,286	108,536	5,625	(40,000)	227,813
Total Surplus / (Deficit)	90,113	6,417		2,208	-	78,860

			(19,878)			
Opening Funds	305,975	35,195	154,186	6,006		501,362
Surplus / (Deficit) for Year	90,113	6,417	(19,878)	2,208	-	78,860
Funds Available	396,088	41,612	134,308	8,214	-	580,222
Bank Cheque Account	120,183	49,552	90,717	8,214		268,666
Bank Savings Account	14,003					14,003
Term Deposit	259,654					259,654
Store equipment			7,693			7,693
Inventory		3,600	46,410			50,010
Sundry debtors	2,248					2,248
Total Assets	396,088	53,152	144,820	8,214	-	602,274
Sundry Creditors	-	11,540	10,512			22,052
Total Liabilities	-	11,540	10,512	-	-	22,052
Net Assets	396,088	41,612	134,308	8,214	-	580,222

Treasurer's Report May 2014

Consolidated accounts for period ended 31 May 2014 attached above. It shows a net surplus for the year to date of \$78,860.

Income for the month of May includes:

- Voluntary contributions from CPS into the main account \$112,726;
- Revenue from the Canteen \$17,719;
- Revenue from the Uniform shop \$17,643;
- Instruments hiring fees received \$7,820;
- Interest income received \$2,285.

Expenditure for the month of May includes:

- Payment for the school ramp \$46,492;
- Employment costs for Canteen and Uniform shop \$6,283.

Consolidated cash balance as at 31 May was \$542,322 which includes \$259,000 term deposit.

Payments for approval are as follows:

Chq	Date	Paid to	Purpose	Amount \$
602	23-Jun-14	Mabel Pan	Bookkeeping services - May's accounts	455.00
				<hr/> 455.00 <hr/>