



CHATSWOOD PUBLIC SCHOOL PARENTS AND CITIZENS ASSOCIATION

Pacific Highway
CHATSWOOD 2067

GENERAL MEETING TUESDAY 24 February 2015 MINUTES

Attendees:

Tim Dodds - Principal	John Burgess (Charlotte 5)
Terry McKinnon - Deputy Principal	Andrea Austin (Amy 2PL, Lucas 3H)
Su Hill - Deputy Principal	Maria Ferreira (Elizabeth 2K)
Brett Backhouse (Ed 3P)	Matthew Wood (Lucas KC)
Mark Twynam (Sophie 5, Harrison 3, Annabelle 1)	Angela Todd (Nic 3P)
Sally Sternecker (Liam 6B)	Robert Cen (Erik 5G)
Megan Carapiet (Jarrod 3J, Alicia 1C)	Natasha Chetner (Uniform Shop)
Sue Low (Calleigh KA)	Rachel Johnson-Kelly (Imogen 5/6D)
Deborah Bodger (Luke 6B, Angelina 2M)	James Geraghty (Angus 4R, Hamish 3H)
Melinda Holmes (Alex 4C, Matthew 1S)	Cindy Yuah (Kevin 3, Yunqi 5)
Carol Bai (Chloe KM)	Mabel Pan (Josephine 2R)
Zhen Ming Yin (Miao KM)	Lee Hughes (Imogen 5/6D)
Nick Moore (William 3G)	Joe Grundy (Cassandra 4BT, Adrian KS)
Ezia Cimilla - OSHC	Nathan Hare (Charlotte 2S)
Beth Lyman - OSHC	Trish Blair (Alex 6B, Noah 4C)

1. President's Welcome

Brett thanked John Burgess for his outstanding contribution as President for the last 3 years and welcomed everyone to the meeting. He congratulated all the new Committee Members. Looking forward to an exciting year ahead.

2. Apologies: Nigel Justins, Lyndall Franks

3. Confirmation of Previous Minutes:

Minutes of the previous general meeting held 25 November 2014 were accepted with the following amendment:

- School 24 payments are *moving* towards credit card payments, cash is still accepted.

4. OSHC Monthly report

Presented by Beth as Chrissy is currently on leave.

- The Department of education has increased after school numbers to 107, there is currently no waiting list.
- Successful school holiday programme

5. Principal's report:

2015 - Enrolments

1037 students, 74 staff, 9 Kindys

Parent Information Evenings & Bi lingual sessions

Were successful and a good turnout at the Bilingual Sessions with enthusiasm for multicultural fundraising ideas.

Online Systems

Clubs and Scripture online systems were well received, and Tim reminded us that the 45 clubs are run by volunteers.

Still a few issues with the Music online program.

School's 3 Year Plan

The Department requires all schools in NSW to develop a 3 year plan using a new model. The school's model centres on **Excellence** using **Quality Teaching and Leadership**, with **Real World Connections** and **Shaping Life Long Learners**. The school views that it has the responsibility to develop the whole child.

The plan can be viewed on the CPS website at <http://www.chatswoodps.nsw.edu.au/future-planning.html> and is also positioned around the school for viewing and comment.

The P&C will work with the school to marry the Master Plan & 3yr plan together.

6. Correspondence

Nil

7. P&C Treasurer's Report:

Maria presented the Financials as attached.

- The P&C Exec is to come up with a more extensive budget for specific projects and present a plan to the next General meeting

Motion: That accounts totalling \$9,659.56 as listed in the Treasurer's report to the meeting are approved for payment – on the condition that additional information will be provided in regards to the \$4k GST payment.

Moved by Brett Backhouse. Seconded by Sue Low. Motion passed.

8. Sub-Committee Reports:

Canteen report:

- Rachel Johnson-Kelly presented the report (see attached).
- Goal to set up a more permanent set up at the Bush Campus
- Red Day Date changed to the 25th March 2015
- Volunteers still needed for Bush Campus.
 - Looking at creating yr 5&6 leadership roles and involving them
- Trying to move the whole school towards cashless
 - School 24 is the first step
- Commercial Oven – budget has been set aside
 - Possibility if there is a range hood that OSHC may be interested

Uniform Shop:

- Sally Sternecker presented the report (see attached).
- Natasha Chetner explained need for a jacket change due to faulty studs and poor material, it was decided Natasha could decide on best action for the Uniform Shop.

Grounds Committee:

No report – see Item 9 Master Plan.

9. Master Plan:

Bush Campus – Brett Backhouse

Andrew Leuchars (Landscape architect) has provided an outline of an overall plan.

- This will be displayed at both locations and put into the newsletter and on the website.
- Terry has already circulated this to the teachers who are very excited.
- Brett is currently contacting builders for quotes.

Retractable Seating & Proposed pathway between A & E Blocks - Lee Hughes

- Currently awaiting approval from the Department of Education in order to adjust their assets.
- Meanwhile builders are being contacted for quotes with an expectation to present a motion in March's meeting.
- Fundraising opportunities:
 - To buy a seat in the hall
 - Buy a brick in the pathway
- Capital cost of proposed future building works needs to be worked into the yearly budget.

11. Outstanding items:

Nil.

12. President's Report

- None as we have new president on board.

13. Other Business:

- Toilets – Tim covered the process on how the toilets throughout the school were maintained

There being no other business, the meeting closed at 10.30pm.

Uniform Shop Committee Report P & C Meeting

February 2015

Prepared by: Sally Sternecker (Temporary Convener)

23 February 2015

Staffing

Belinda Bunt resigned from her position as uniform shop assistant on 18th February. She will be replaced by Tracey Moore with immediate effect (Tracey worked at the uniform shop prior to Belinda).

Jackets

Natasha and Belinda advised that they have received feedback from customers which they agree with in respect of the decreasing quality of the material which the jackets are made from. The fleece material stretches, is subject to pilling and starts to age.

Natasha has obtained a sample of a jacket which is made from a polyester material which is more robust and holds its shape. The manufacturer has also offered to embroider the school logo.

Natasha is to provide pricing and profit margin data in relation to the alternative product.

The uniform shop would like the P&C to consider this new version of jacket. At this stage the studs would remain although Natasha advised that they are generally of lower quality and have been known to fall off. Are the SRC also required to review and approve?

End of report

Canteen Committee Report

P & C Meeting



February 2015

Prepared by: Deborah Bodger (Temporary Convenor)

23rd February 2015

BUSH CAMPUS OPERATIONS

Volunteers

The shortage of volunteers is still a problem. Parents are needed. It would be good to reissue the call for volunteers to the new Year 3 parents as well as Year 4 parents.

RED DAY – TERM 1

Date set for Wednesday 18th March 2015. Any issues, please let the canteen committee or Peilin know.

SCHOOL24

School 24 has been slow in adding the new credit card payment and say that the charge will be 1.3% rather than the 0.5% initially told. Even with the higher charge, it makes sense to change to a credit card only payment method. Moving to this system significantly reduces the workload for the committee and Peilin. In addition, there is less scope for error since the transactions occur between the bank and School24 making accounting easier too.

COMMERCIAL OVEN

Budget has been set aside for the purchase of the commercial oven. It is unlikely that the COOSH would be making a contribution since they do not use the oven.

HEALTHY SCHOOL ENVIRONMENT NETWORK

Deborah Bodger and Rachel Johnson-Kelly will be attending a presentation from the Healthy School Environment Network. The meeting is on Thursday 26th February and promotes healthy eating in canteens. We will report back at the next P&C meeting if there are any suggestions for changing the menu and promoting healthy eating at our P&C events throughout the year.

End of report