



CHATSWOOD PUBLIC SCHOOL PARENTS AND CITIZENS ASSOCIATION

Pacific Highway
CHATSWOOD 2067

GENERAL MEETING TUESDAY 27th March 2018 MINUTES

Attendees: As per meeting register.

1.	President's welcome
2.	Apologies Matthew Wood, Paul Battaglia, Sue Low, Doris Luo, Natalie Choo
3.	Presidents Report – attached Refer to president reports attached – March 2018 Additional points of note: <ul style="list-style-type: none">● Big thank you to Aqualand for allowing the uniform shop to remain in the Snap building for the foreseeable future.● Surviving Adolescence course – Su Hill advised the “Tuning into Teens” will take place in Term 2● Corner Oliver Road and Pacific Highway development – Joe has been emailing council regarding their traffic management during construction● 9 Centennial Avenue – 6 month interim heritage order has been placed on the building. Tree was allegedly poisoned and removal order placed by council
4.	Correspondence None to report
5.	Confirmation of previous minutes <i>Motion: That the minutes of the previous general meeting on 27th February 2018 be approved.</i> <i>Moved by Joe Grundy, seconded by Irene Chan, all in favour, motion passed.</i>
6.	Guest Speaker None this meeting
7.	Principal's report – presented by Tim Dodds <ul style="list-style-type: none">● Bilingual classes receiving international attention.● 2nd Deputy Principal to replace Terry was finalised last week. Robyn Scott from Lindfield Public School will commence Term 2● 3rd Deputy Principal to be based at the bush campus is currently being sourced. 11 applied with 3 being interviewed next week with the intention to start Term 2.● Currently 1285 students: Each stage will have a Deputy Principal, being K-2 (600 students) Bush Campus (400 children) and 5-6 (285). Each grade will also have a Grade Co-ordinator● Enrolments holding steady.● Confucius – 2 classrooms. The school continually ensures they are complying with education guidelines.

	<ul style="list-style-type: none"> ● My School website: Chatswood came 8th overall out of all state schools in 2017 and 4th in state for maths. Ongoing challenge to ensure children are receiving an all round education both in and out of school and not just coaching for tests. ● Fencing – school has obtained quote to use M Guard fencing (similar to that used on highways) along the astro turf area carpark adjacent to the demountables on the main campus and also around bush campus / high school carpark. No cars in the bush campus carpark high-school carpark until in place. The school expects the works to take place in the next school holidays ● Toilets – P&C alerted the school that the daily clean by the departments cleaners is not adequate. The school has taken this up with DOE cleaners. Noted during recess and lunch K-2 kids can use downstairs toilets in the kindy block, Y5-6 girls can use bathroom opposite library and Y5-6 boys can go to 1st floor of main block. Teachers will continue to educate the children which bathrooms they can use. ● Music program: doors to resource rooms being replaced 28th March. ● NSW Minister for Education said in December 2017 at Macquarie University to a delegate of Chatswood High Student and the Teachers Federation Representative that: Years 10-12 will be moving up to Chatswood Public School which means high school site will be redeveloped for Chatswood Public school. Tim revealed that the school development will be for 1200 primary students and future proofed to allow for future expansion. Students will remain at the current campus whilst the build taking place. Builders will then redevelop Pacific Highway campus for senior campus once the primary students move to the new accommodation on the high school campus. A possible plan will have 3 buildings to house each of the stages K-2, 3-4 and 5-6 with joint outdoor areas. Open classrooms, STEM/STEAM rooms, specialised music rooms, lecture rooms, new hall, break out areas. Allows for integration of the primary and high school campus and a middle school option. Planned to commence mid 2019. Future build for the high school will be for 2000 high school children ● There will be a DoE joint information session with the high school once the budget has been signed off. ● Recommended that the school community be informed via the newsletter ● OOSH Care – Bush Campus will have a their own OOSH facilities possibly starting Term 2, this will be communicated to the school via the provider. They will use a demountable classroom already located at the bush campus
<p>8.</p>	<p>Treasurer’s update</p> <p>Pearl presente the Treasurer's Report – refer to report at end of minutes.</p> <p>Additional notes:</p> <ul style="list-style-type: none"> ● The executives have been looking for creative ways to get a better income from cash we have in the bank. It has now been placed in a an 8 month term deposit 2.58% income. ● Also looking at alternate banking options to allow better liquidity with the cash <p>Motions</p> <ul style="list-style-type: none"> ● To approve amount totalling \$4,535.44 from the main account as listed in the Treasurers Report for payment Moved: Phil Neal Seconded: Joe Grundy; all in favour. Motion passed.
<p>9.</p>	<p>Subcommittee Updates</p> <ul style="list-style-type: none"> ● Canteen report – verbal report from Aimee Ipson-Pflederer <ul style="list-style-type: none"> ○ Fun Day – record number of orders and record profits. Great amount of volunteers ○ Volunteers – recruiting, retaining and recognising. Number of new faces. Fun experience and social experience. Looking to provide incentives for volunteering.

	<ul style="list-style-type: none"> ○ Menu development – in 2019 schools the school will be implementing healthy canteen guidelines. They have now formed a menu development sub-committee. New items in Term 2 will include nachos on Fridays (meat and vege options) and Hainan chicken for winter. Seasonal menus are being developed. ○ Process documentation – looking to operate more effectively and efficiently. Shadowing managers and documenting day to day processes ○ Looking at what would be needed / wanted at the new precinct. ○ Feedback is welcome on the School 24 ordering system. Suggested communication / feedback route will be detailed in the newsletter. <ul style="list-style-type: none"> ● Uniform Shop – verbal report from Andrea Austin. <ul style="list-style-type: none"> ○ Crest on uniforms – discussion delayed until next meeting ○ Encouragement of correct school uniform – Committee suggested we provide an incentive to the best dressed classes. Tim advised Su and himself will drive this idea. <ul style="list-style-type: none"> ● Events – no report this month <ul style="list-style-type: none"> ○ Andrea noted the Easter hat parade on Thursday. No raffle this year <ul style="list-style-type: none"> ● Grounds <ul style="list-style-type: none"> ○ No formal report <ul style="list-style-type: none"> ● Technology – no report this month <ul style="list-style-type: none"> ○ Newsletter will be issued produced using a new online programme, Sway commencing in term 2. ○ Chattieswood – quality and production value was lacking in 2017. Tim to follow up. Parent suggested parent involvement might be a possibility or creating a year 6 lunch time club to assist
<p>10.</p>	<p>Toilet Cleaner</p> <ul style="list-style-type: none"> ● Refer above for comments about access during breaks ● Re-engagement of toilet cleaner ● Bush campus – 2 sets of toilets for boys and girls. Cleaner has previously only been opening one set of toilets. Both sets will be opened each day. ● Deep clean of toilets will take place during the school holidays <p>Motion:</p> <ul style="list-style-type: none"> ● <i>To approve re-engagement of the toilet cleaner for the main block toilet and the kindy toilets at \$50/ visit</i> ● <i>Moved: Joe Grundy Seconded: Pearl Chan; all in favour. Motion passed.</i>
<p>11.</p>	<p>Outstanding items</p> <ul style="list-style-type: none"> ● Traffic Management & Public transport options, update by Joe <ul style="list-style-type: none"> ○ New flags for “no parking zone” received and will be put out mornings and afternoons ○ Survey has been drafted to investigate people's paths of travel, offering alternatives and providing advice to council. ○ Incentives on responding to traffic survey – ideally want more than 150 responses. Option leaflet cars, capture parents in playground with ipads. ● Lollipop Man <ul style="list-style-type: none"> ○ Tim has engaged with the RMS and complained about the regularity of absences ○ Replacement in place for the next 3 weeks ○ Advertisement in North Shore Times this week. ● Upgrade to resource rooms / tutorial spaces

	<ul style="list-style-type: none">○ Refer above.● Sandpit and long jump pit – will be done but probably not these holidays
10.	<p>Other business:</p> <ul style="list-style-type: none">● Splitting Classes<ul style="list-style-type: none">○ The school receives \$10.3m budget per year of which \$9.8m is salaries. Over spending on staff absences as the Department only funds 6 absences a year / teacher. Department is reviewing the 6/year.○ School trialled splitting classes system in an effort to reduce overspend due to absences.○ From Term 2 on– a casual teacher will take absent teachers places and not split the class○ If split classes are needed again it will not be applicable to kindergarten.○ Suggested that better communication to parents be put in place if the system is to be used again.● Chatzfest sponsorship<ul style="list-style-type: none">○ Emma Stein-Holmes has approached the P&C for sponsorship of prizes. Suggested \$500 towards sponsorship. Awaiting on further information.● Student handwriting<ul style="list-style-type: none">○ Angela Todd – Expressed concern with older children's handwriting which is not being addressed, particularly with boys○ NAPLAN results for 3, 5, 7 and 9 in Chatswood show numeracy and spelling are high / good however writing appears to drop off in the 5/7 years.○ Tim noted that Naplan in 2019 could be fully online and the school is looking at the implications of this○ Tim noted the concern and said they would look into it.● Amendments to by-laws and guidelines. Will come to the P&C for a motion in due course. If there is any interest in seeing a draft – please email Joe for further details - vicepresident@chatswoodpublicpandc.org.au

There being no other business, the meeting closed at 9.20 pm.