



CHATSWOOD PUBLIC SCHOOL PARENTS AND CITIZENS ASSOCIATION

Pacific Highway
CHATSWOOD 2067

GENERAL MEETING TUESDAY 28th May 2019 MINUTES

Attendees: As per meeting register.

1.	President's welcome
2.	Apologies <ul style="list-style-type: none"> ● Natalie Choo and Paul Battaglia
3.	<p>Presidents Report Refer to president reports attached – May 2019</p> <p>Other points of note:</p> <ul style="list-style-type: none"> ● Everyone should try and attend the new school information ● Capacity (particularly in light of proposed DA developments in the area), timing, staging and lack of uniform shop are the critical questions which have been raised. ● New layout for the school will be presented ● Parent feedback on the year 6 shirts has been positive particularly given the timing and quality. The school has given permission to students to wear these instead of the standard sports polo
4.	Guest Speakers – nil this month
5.	<p>Correspondence</p> <p>Email from Lynne Saville, Willoughby City Council regarding the escalators on Pacific Highway</p> <p>Email from Brett Backhouse regarding Chatswood Rangers involvement with Football and netball sporting programs</p> <p>Email from Brenda Tau who's sister Iubu Tau-Vali attended Chatswood. She would have been in year 7 but unfortunately passed away. Brenda asked if we could arrange a book collection for her sisters school in Papua New Guinea. Su Hill to coordinate with Brenda directly on behalf of the school.</p>
6.	<p>Confirmation of previous minutes</p> <p><i>Motion: That the minutes of the previous general meeting on 26th March 2019 be approved</i></p> <p><i>Moved: Phillip Neal, Seconded: Irene Chan; all in favour, motion passed.</i></p>
7.	<p>Principal's report – presented by acting Principal Matt Fuller</p> <ul style="list-style-type: none"> ● Acknowledge Chatswood staff in welcoming him to the school ● It is a large school and stepping in and getting to know people and the place is a lot to get his head around

	<ul style="list-style-type: none"> ● Has met many parents in the playground, at cross country, 5T and 6T learning events ● Lots of great learning taking place, children seem very engaged ● Dedicated, friendly and nurturing staff ● Has been a teacher for 30 years in public education – taught in schools for 100 up to 800 kids ● Currently Principal at Mimosa PS – 530 students. Prior to that was at Killarney Heights PS where a bilingual French programme was introduced. Great seeing bilingual program here ● Strong advocate for Public education ● Enjoy working in environments where children are being taught skills they need for the work force and have seen that in action here ● Passionate about quality teaching with great professional learning for teachers – key for improvement ● Enjoy working collaboratively with people – value and like working with open door policy ● Strong positive relationships key for achieving ● Exciting times ahead for Chatswood – acknowledge some concerns around the building which need to be addressed. ● With Su Hill & Joe Grundy they visited some new schools which was exciting to see – Bella Vista and North Kellyville. <ul style="list-style-type: none"> ○ Interesting to see how different the schools are. The architects built 2 very different schools. Both operating very successfully with capacity to grow. Schools built for growing demographics. Open classrooms and spaces for kids to work in – different way to work than currently operating in Chatswood. Will require some professional development to work in this team environment, eg “co-teaching” sessions and related skills. ● Role as Acting Principal time frame is uncertain at Chatswood – look forward to supporting the school and staff. ● Very obvious the school is well run and my position is to support that.
8.	<p>Outstanding Items</p> <ul style="list-style-type: none"> ● Painted Murals on demountable – Proceeding. Meeting with artist held last week. Children’s ideas have been passed on. The artist has taken the children’s art away to come up with ideas to consolidate. Unsure whether going with 1 /2/ or 3 buildings. Potentially to be undertaken in the school holidays. ● Traffic Management – <ul style="list-style-type: none"> ○ Pedestrian bridge should be up and running end of June. ○ Rangers have been informed to fine people who are sitting in cars in no parking areas. Campaign was undertaken at the start of the year to educate parents. ○ Pruning and obstructions can be directed to Council general email. ○ Any queries or concerns can be sent to P&C vice president (Joe Grundy). ○ Concern by parents regarding road traffic outside building works which backs on to the Bush Campus. Joe to investigate further ● July and August P&C Dates – The constitution requires any changes to by-laws be advertised 30 days in advance. Proposed changes have already been advertised on the P&C webpage and on social media. Changes will allow us to move meetings as required. Any questions please email vice president (Joe Grundy).

	<ul style="list-style-type: none"> ● Computers - Stage 1 – The school has provided a draft proposal regarding upgrading Stage 1 computers. Would look to purchase laptops - 6-8 / class. Approx \$600 each. School to provide formal quotes and up to date asset listing for P&C to raise a motion next meeting. <p>Parent raised that the year 5 classroom demountable in the playground currently does not have wifi. School to investigate further.</p> <p>Lease options have previously been considered but purchase outright has proven more cost effective.</p> <p>Support from parents for kids to be on laptops vs ipads.</p> <p>No education department recommended ratio for supply of technology in classrooms. 6-8 allows for small group work or individual work in groups.</p> <p>Education department funding is approx. 1 device or laptop per 10 kids – which equated to “points” that the school can then use to purchase technology in their budget allocation.</p> <p>Looking to spend P&C contributions on items which can be moved to the new school.</p> <ul style="list-style-type: none"> ● June P&C - review of student numbers and requirement for demountable and potentially lobby education department for clearing the cottage site to minimise loss of playground ● P&C Music Committee – School is speaking with targeted parents to form a team to assist with music events. Any future changes will be raised with the P&C ● Chatswood Rangers – Football and netball- productive meeting with Brett. Gala day to held in term 4 and also future planning for next year. Skellern Cup for girls only to be held. Chatswood Rangers will also assist in some staff development .
9.	<p>Other Business</p> <ul style="list-style-type: none"> ● PRG tour of new schools – Bella Vista and North Kellyville <p>Lots of open spaces.</p> <p>Tour was very forthright on views on process and settling in to new school. Did not report issues with noise given open spaces.</p> <p>Kellyville construction progress photos show how quickly the buildings can come together. Chatswood however would have a more complicated build given the staging required</p> <p>Lots of break out spaces. Boards on wheels.</p> <p>Practical activity rooms with whiteboard wall cupboards.</p> <p>No teacher desks – pedestals on wheels.</p> <p>Each home base equates to 6 small demountable</p> <p>Department reviewing research of open teaching and the benefits to students. Explicit teaching still needs to and would occur.</p> <p>Further tours to take place.</p> <ul style="list-style-type: none"> ● At Chatswood PS <p>After public exhibition the plan goes to state for approval.</p>

	<p>Department has confirmed air conditioning is included in the base build.</p> <p>Expect a committee would be convened by the school and P&C</p>
<p>ADMINISTRATION</p>	
<p>8.</p>	<p>Treasurer's update</p> <p>Pearl presented the Treasurer's Report.</p> <p>Motion</p> <ul style="list-style-type: none"> ● To approve amount totalling \$10,189.95 from the main account as listed in the Treasurer's Report for payment (2 months) <p>Moved: Joe Grundy Seconded: Matt Wood; all in favour. Motion passed.</p> <p>Noted that the year 6 shirts – income has come in. Slight profit made will go towards the year 6 end of year dinner.</p> <p>Bank deposit will mature in July and is currently under review.</p>
<p>9.</p>	<p>Sub-Committee Updates</p> <ul style="list-style-type: none"> ● Canteen report – verbal report from Aimee <ul style="list-style-type: none"> ○ Two new assistants have come on board – needed for increase in fresh food being prepared. 3 hours shifts and based around a 5 day fortnight each. ○ Year 6 student volunteers assist serving in the canteen at lunchtime ○ Further volunteers are always welcome. ○ Canteen menu pricing effective term 2 – average overall increase of 13% - not all items have increased. New menu available on schools24. ○ Constructive process with new accounting firm. ○ Menu audit being undertaken to align with Healthy School Canteen strategy. ○ Facilities update ongoing and inventory of fixed assets forthcoming. ○ Currently researching commercial dishwasher options (which would be portable to new school. May be issues with electrical capacity. Approx \$8-\$15k + installation + electrical works. ○ Have a parent food safety expert who has been assisting. ○ Canteen at new school – looking to share the facility with the high school. Will also most likely be used by the community for the oval. ○ Looking at how the canteen can continue to promote healthy living. ● Uniform Shop – verbal report from Sue Low <ul style="list-style-type: none"> ○ Business as usual. ○ Increased online orders and increased traction. ○ This term looking for a better user experience on the website. ○ Looking to introduce a delivery option next term – door to door ○ New look book also being created ○ Raincoats are in stock. Clear poncho style. ● Events – verbal report from Sue Low <ul style="list-style-type: none"> ○ Annual bush dance K-2 – 2-4pm. Saturday 22nd June. Teachers to push the event in classes. Events committee to host this year. ○ Year 6 disco – Friday 28th June – year 6 hosted event ○ Moon festival – 12th September. Coonamble students will be in attendance. ○ Trivia night - TBC ○ WWCC – Joe to look into requirements and renewals. ● Grounds – No report this month

	<ul style="list-style-type: none">• Technology – No report this month
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There being no other business, the meeting closed at 9.20 pm.

May 2019 P&C meeting – President’s Report

Welcome
Introductions
Membership

Acting Principal

We would like to offer Matt Fuller, Acting Principal our warmest welcome. We know that his time here will be fabulous and never dull!

PRG

We are excited that the plans are going to the public for the opportunity to meet with a member of the project team and find out more about the new precinct and see the early designs, at one of our information sessions at the schools:

Wednesday, 29 May, 5-7pm in the Chatswood Public School Hall

Thursday, 30 May, 5-7pm in the Chatswood High Learning Centre

Saturday, 1 June 11am-1pm in the Chatswood High School Hall

I would also like to take this opportunity to remind the community that this is the time to raise any questions or concerns you may have. For example capacity & staging.

President’s role - I’ll take this opportunity to remind you that this is my last year as President of Chatswood Public P&C, and that will free up a spot on the PRG going forward for the incoming president.

Proposed DA Developments

The following list is an example of some of the proposals being put forward to council:

- The block starting from Victoria & Archer St - across the road to Chatswood Chase will hold 600 apartments.
- The East side of Spring St and the Centrelink building - redeveloped for 5 buildings with at least 2 residential of up to 30 stories
- Midas Building - Pacific Highway - 30 stories
- Gordon Ave, nr bowling club - 30 stories
- Old Post Office - 50 stories
- Mandarin Centre - 2x 30 stories
- 4 residential blocks along Anderson St (opposite St Pius)
- Cambridge Lane - 30 stories

Election BBQ

After the State Election we made about \$1000 and during the school holidays we organised for our gardener to come in and do some long overdue maintenance.

The High School got the opportunity to do the #democracysausage in the Federal Election.

Yr 6 Shirts

The P&C helped with the co-ordination of money collecting for the Yr 6 shirts this year. This assisted the office with the admin and it also ensured the children had their shirts by the end of Term 1. The kids chose a Polo neck shirt that could be used all year round in lieu of the school sport shirt.

Anzac Day

I was thrilled to Su Hill with our School Leaders at the Dawn Service. The kids looked great in the new blazers.



Mrs Barker

The P&C were proud to present Mrs Barker a gift at the end of Term 1 in honour of her service to the school and Moon Festival. We organised a framed picture of an Early Moon Festival and her final Moon Festival.



CPS P&C Treasurer's Report

- **Consolidated Results as of April 2019**
- **Payments**
- **Motions**

Consolidated Results – as of April 2019

Income Statement					
A\$	Main A/c	Canteen	Uniform	Total	
Voluntary Contributions	15,120				15,120
Sales		120,205	138,372		258,577
Fundraising and interest income	9,901				9,901
Total Income	25,021	120,205	138,372		283,598
Cost of Sales		80,536	73,293		153,829
Payroll		36,444	16,474		52,918
P&C Expenditure	4,148				4,148
Event expenses	2,830				2,830
Finance, Properties and Admin	26,988	319	4,651		31,958
Software and Depreciation	11,889	590	5,200		17,679
Total Expenses	45,855	117,889	99,618		263,362
Profit / (loss)	(20,833)	2,316	38,754		20,236
Balance Sheet					
Cash at Bank	710,830	30,568	83,805		825,203
Inventory	-	1,293	94,553		95,846
Fixed assets	7,775	8,519	1,678		17,972
Others assets	12,829	3,358	4,649		20,836
Total Assets	731,434	43,738	184,686		959,857
Total Liabilities	5,185	25,569	11,442		42,196
Net assets	726,249	18,168	173,244		917,662
Cash flow					
Opening cash as at 30 Sep 2018	688,606	52,480	104,653		845,739
Inflow	108,801	118,726	158,478		386,005
Outflow	(86,577)	(140,638)	(179,326)		(406,541)
Closing cash as at 30 April 2019	710,830	30,568	83,805		825,203

Payments

Date	Paid to	Purpose	Amount
29/03/2019	Fgf Cleaning Services Pty Ltd	Monthly Cleaning Service - March 2019	1,155.00
29/03/2019	Numeric Eight	Accounting Services retainer April 2019	1,100.00
03/04/2019	Freobooks Pty Ltd	Xero Subscription - March 2019	191.00
05/04/2019	Kukri Australia Pty Ltd	Procurement of the Year 6 shirts - balance payment	2,385.75
12/04/2019	Sue Low	Snap Chatswood West – CPS Banner/Flag	313.37
12/04/2019	Numeric Eight	Bookkeeping Fees for Extra Work as agreed	550.00
12/04/2019	Fgf Cleaning Services Pty Ltd	Monthly Cleaning Service - April 2019	550.00
12/04/2019	Fleur Blooms	Mrs Barker's leaving present - Flower	80.00
12/04/2019	Jiaqi Ma	Living Costs-Confucius Teacher - 4 weeks	400.00
12/04/2019	Yifei Li	Living Costs-Confucius Teacher - 4 weeks	400.00
27/04/2019	Andrea Austin	Mrs Barker's leaving present	74.95
13/05/2019	H & B Gardens	Gardening expenses	1,000.00
13/05/2019	Numeric Eight	Accounting Services retainer May 2019	1,100.00
13/05/2019	Sue Low	Easter Eggstravaganza 2019 expenses	31.50
24/05/2019	Numeric Eight	Lodgment of March 2019 Qtr BAS and Xero Subscription	158.38
24/05/2019	Jiaqi Ma	Living Costs-Confucius Teacher - 3 weeks	300.00
24/05/2019	Yifei Li	Living Costs-Confucius Teacher - 4 weeks	400.00
			10,189.95

Motions

- To approve amount totalling **\$10,189.95** (from main account) for payment.