



CHATSWOOD PUBLIC SCHOOL PARENTS AND CITIZENS ASSOCIATION

Pacific Highway
CHATSWOOD 2067

P&C ANNUAL GENERAL MEETING - AGENDA TUESDAY 28th November 2023, 7.30PM

	Topic	Who
1	<p>President's Welcome</p> <p>Acknowledgement of Country</p> <p><i>We acknowledge that we are hosting this meeting from the lands of the Cammeraygal People. We also acknowledge the Traditional Custodians of the various lands from which we all meet today and the Aboriginal and Torres Strait Islander people participating in this meeting. We pay our respects to Elders past, present and emerging, and celebrate the diversity of Aboriginal peoples and their ongoing cultures and connections to the lands and waters of NSW</i></p>	President
2	<p>Attendees & Apologies</p> <p>Apologies: Sunil Sharma, Renee Wei (Uniform shop treasurer).</p> <p>Participants (33) including: Sam Silipo (Acting Principal) Jess Robinson Michael Day Annie Hyun</p> <p>Joe Grundy (President) Jessie Wang (Secretary) Phil Neil (VP) Brian Chiu (VP, Events) Pearl Chan (Treasurer) Sue Low (Uniform shop convenor) Yenny Ho (Canteen convenor) Yong Sim (Canteen Treasurer) Paul Battaglia (Tech) Greg Austin (Grounds) Yeddi Yip (Class parent coordinator) Elaine Neil Pip Margan Marina Gulline Alistair McLean Yury Chen</p>	Secretary
3	Declaration of Conflict of Interest - none declared	
4	Motion to support Music Intensive Day	

Noted that the P&C is under income pressure due to reduced fundraising events. The proposed budget for 2023/24 will reduce the pre-specified school allocation (“Contributions - General”) to \$40,000 (previous year \$75,000) and reduce the P&C “project” budget to \$35,000 for P&C project spending yet to be determined. If passed, the \$6,000 would come from the \$35,000 P&C project spending budget.

(Later in the meeting clarification: 2023/24 budget P&C project total is \$35,000 for projects yet to be determined during the course of the year plus \$60,000 STEAM room fitout plus \$10,000 uniform shop fitout = \$105,000 total. Previous year total was \$388,000.)

Motion: That the P&C provide up to \$6,000 to help pay for music tutors at a Music Intensive day on Saturday 23rd March 2024

Diverse views of pros and cons were aired and debated, including:

- That the Music Intensive day could be seen as benefiting only the participants, maybe 100 to 200 students.
- That the P&C has routinely funded various items for diverse subsets of the student community, and is not obligated that each individual expenditure benefit “all” students but endeavours to benefit all students by funding various projects across different areas of the school. Examples offered include musical instruments, dance event, mini-lit/multi-lit.
- That the wider school also benefits from the ensembles via performance at formal assemblies, open days and other events promoting the school.
- Ms Salipo read the School Principal’s submitted statement which did not support funding the Music Intensive on equity/exclusivity grounds and that the Parent Voluntary Contribution explanatory wording on the term invoice suggests funds would not be applied in this way.
- Phil noted that substantial P&C funding comes from sources beyond the Parent Contribution, and Voluntary Contribution wording is ambiguous.
- The cost of previous camps was raised. Last camp was 2019 and recall was the cost was about \$150 for a two-night two-day camp.
- The \$6000 would support greater participation and reach for this community-building event by reducing the per-student cost by \$30 to \$60. Overall costs estimated at \$11,000 include approximately 14 music tutors who will be paid fairly, including a parent who is professional vocal coach.
- The Music Intensive committee intend to apply for a Willoughby community grant. However the results of that application won’t be known in time to secure the event. If the application is successful the grant funds would be returned to the P&C.

Motion moved by Elaine Neal, seconded by Sue Low, put to a formal vote.
22 in favour, 4 opposed, motion carried.

5	Confirmation of Previous AGM Minutes – 22 November 2022 Moved by Joe. Seconded by Brian None opposed, motion carried.	Secretary
6	Principal’s report Covered highlights of 2023 School build finished in 2023 Staffing - Welcome new staff and farewell to some staff, many staff moved to permanent Effective feedback to parents will be communicated to parents in 2024	Principal
7	Correspondence	Secretary

	Received response from Tim James MP re school bus proposal. Representation has been made to the Minister for Transport.	
8	<p>President's Report</p> <p>Notable events for the year included:</p> <ul style="list-style-type: none"> ● retirement/departure of all three DPs ● furniture, bubblers ● inflatable fun day - biggest single fundraiser ever, outside Moon Festival ● water safety / CPR info night ● school grand opening BBQ ● democracy bbq ● multicultural afternoon tea ● canteen settled in to new location ● uniform shop location / fitout still being worked on ● request for school buses gone to local MP and actioned ● letter to Council re overheight development next door to school - no formal response <p>Noted with much gratitude the contributions of all volunteers, Officers, and Exec of the P&C.</p> <p>Farewells and thanks to Jessie Wang (Secretary) and Sue Low (former Class Parent Coordinator, former Events Manager, outgoing Uniform Shop convenor). Noted that in her roles Sue has overseen close to \$300,000 net funds raised for the benefit of the students and school!</p>	President
9	<p>Treasurer's Financial Report for 2022-2023 financial year</p> <p>Motion: To adopt the financial reports for 30 September 2023</p> <p>Motion: To approve increasing the Voluntary Contribution in 2024 to \$220</p> <p>Motion: To adopt the draft consolidated budget for 2023-24</p> <p>Motion: To continue with Tinworth & Co as auditor for 2023-24 (Question and Noted: We have used this auditor for approximately 3 years.)</p> <p>Motion: To approve amount totalling \$34,498 (from main account, as listed in the Treasurer's report) for payment</p> <p>Moved by Pearl, seconded by Phil and Brian. None opposed</p>	Treasurer
10	<p>Outgoing Sub-Committee Reports</p> <ul style="list-style-type: none"> ● Uniform Shop Committee - Sue Low presented the 2023 Uniform Shop Annual Report ● Canteen Committee - Yenny Ho presented the 2023 Canteen Annual Report 	<p>Uniform Convenor</p> <p>Canteen Convenor</p>

11 Election of 2023 Office Bearers

Principal

With thanks to outgoing office bearers Jessie (Secretary) and Sue Low (Uniform Shop Convenor).

2024 Office Bearers:

- **President** - Joe Grundy (Nominated by Peal, seconded by Yury Chen)
- **Vice President (x2)** - Phil Neal (Nominated by Brian, seconded by Joe),
Brian Chiu (Nominated by Joe, seconded by Greg)
- **Secretary - position remains open**
- **Treasurer** - Pearl Chan (Nominated by Joe, seconded by Greg)
- **Canteen Convenor** - Yenny Ho (Nominated by Phil, seconded by Greg)
- **Canteen Treasurer** - Yong Sim (Nominated by Yenny, seconded by Phil)
- **Uniform Shop Convenor** - Carrie Grundy (Nominated by Joe, seconded by Sue)
- **Uniform Shop Treasurer** - Renee Wei (Nominated by Sue, seconded by Yenny)
- **Events Coordinator** - Brian Chiu (Nominated by Joe, seconded by Paul)
- **Class Parent Coordinator** - Yeddi Yip (Nominated by Paul, seconded by Joe)
- **Technology Coordinator** - Paul Battaglia (Nominated by Paul, seconded by Yeddi)
- **Ground Coordinator** - Greg Austin (Nominated by Joe, seconded by Greg)
- **Grants Manager** - Sunil Sharma (Nominated by Joe, seconded by Phil)

12 Other Business

Regular fund raising events are needed to support events/initiatives for students at school. Noted intention to discuss and set a calendar of 2024 events before the end of 2023.

Meeting closed at 9:20pm.

Next Meeting: P&C Meeting - Tuesday 20th February 2024

AGM - Tuesday 24th November 2024