

P&C GENERAL MEETING
 Tuesday 22 August, 2023 at 7.30 pm
 In person at the Chatswood Public School library, Online via Zoom
 MINUTES

Bold blue = motions
Bold orange = actions

Topic	Who
1 President's Welcome Acknowledgement of Country <i>We acknowledge that we are hosting this meeting from the lands of the Cammeraygal People. We also acknowledge the Traditional Custodians of the various lands from which we all meet today and the Aboriginal and Torres Strait Islander people participating in this meeting. We pay our respects to Elders past, present and emerging, and celebrate the diversity of Aboriginal peoples and their ongoing cultures and connections to the lands and waters of NSW.</i>	President
2 Attendees & Apologies 27 participants, including: Alex Montgomery (Principal) Sam Silipo Fiona Johnson Joe Grundy (President) Phil Neal, Brian Chiu (Vice Presidents, Events) Jessie Wang (Secretary) Pearl Chan (Treasurer) Greg Austin (Grounds) Yeddi Ho (Class Parent Coordinator) Pip Margan Apologies: Sue Low (Uniform Shop Convenor) Yong Sim (Canteen Treasurer) Jessie Wang (Secretary)	Secretary
3 President's Report <ul style="list-style-type: none"> ● Venue / fitout for Uniform Shop - definitely stay on Bush Campus, so now working on optimising the facility for the Uniform Shop. ● Grant - in progress ● Pedestrian fence installed along Pacific Hwy, but didn't move the bus stop. ● Planning roundabouts on Centennial continues ● Escalators dead again ● Polling site for Referendum late this year - democracy sausage opportunity ● Building dev application next door - non-complying, bring up later in meeting 	President
4 Guest Speakers - Fiona Johnson - Music Update Twilight <ul style="list-style-type: none"> ● Tickets capped to 3 per family. 300 students and 800 seats ● Next Wed full school rehearsal - remaining kids at school get split or just supervised ● Meeting points and instructions sent out later this week Music Camp <ul style="list-style-type: none"> ● One day intensive as late as possible in Term 1 ● Parents need to be involved. Work with Fiona and Aimee ● Identify a 2nd parent to partner with Elaine Neal to co-lead and discuss/plan this term. ● Looking for a 4-5 parent committee, then present back to the P&C what it looks like 	



CHATSWOOD PUBLIC SCHOOL PARENTS' AND CITIZENS' ASSOCIATION

	<p>Open Rehearsals</p> <ul style="list-style-type: none"> ● Make sure to happen for immediate family end of term <p>Performance opportunities post Twilight</p> <ul style="list-style-type: none"> ● Assemblies happening fortnightly, starting with Choirs which are teacher lead ● Goal for next year to have choir or ensemble at assemblies ● No parent opening due to space constraints right now 	
5	<p>Principal's Report</p> <ul style="list-style-type: none"> ● Discussed the timetable of events coming up ● Instructional rounds happened ● Twilight Concert - tickets on sale as of today (10 ensembles, 6 choirs) ● Deputy Principal Years 3-6 appointed - Michael Day (Epping Public) he starts in Term 4 ● Number of casual staff have been made permanent (generally over 3 years service) ● Open Day was a success ● Decking around gumtree complete ● Outdoor kitchen coming to go on decking for K-2 ● Retaining wall works on Centennial & Jenkins - no parking on Jenkins - too dangerous - bad parent & student behaviour resulted in multiple incidents ● New curriculum years 3-6 next year, already flagged by Alex ● Invitation - K-2 Curriculum Expo re: syllabus Tues 12th Sept 3:15pm (English & Math) with multilingual translators on hand ● Enrolment for Kindy - enrol them <u>now!</u> ● Aunty BB art workshops happened ● New newsletter platform using Naavi - multi languages 	Principal
6	<p>Declarations of conflict of interest?</p> <p>None</p>	President
7	<p>Confirmation of Previous Minutes - July 2023</p> <p>Phil move, Greg second Adopted</p>	Secretary
8	<p>Outstanding Items - updates included.</p> <ul style="list-style-type: none"> ● Father's day BBQ - notices have gone out ● Uniform shop position staying where it is with fitout ● Survey drafted re: school buses for Chatswood, to go out to parents & carers (Joe) <p>Development application for next door - formal objection from P&C?</p> <ul style="list-style-type: none"> ● 3 stories too high over height restriction ● Overlooking school, shadowing and other negative ● Motion that P&C respond with objection to the excess height development next door - brought by Phil, second by Joe ● Motion approved - no objections ● Deadline is Friday <p>Inflatable Day</p> <ul style="list-style-type: none"> ● Brian gave a ppt presentation ● Term 4 week 2 ● Fundraising target \$20+ for each child ● Booking is locked in with supplier ● Thursday 19th Oct (week 2 Term 4) 	<p>Events</p> <p>President</p> <p>President</p> <p>VP (Phil)</p> <p>Events</p>



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	<ul style="list-style-type: none"> ● Encourage donations but not mandatory ● School rest of day when not attending ● School still needs to review logistics and approve (Alex Mont) ● Sports uniform, not mufti day is best (Fiona Johnson) ● Quote \$8,300 (1,000 students, so per head should cover easily with extra fundraising) 													
9	<p>Correspondence</p> <p>Rotary club glowing review of the Dragon Dance kids</p> <p>Invite came on Friday for Wed attendance at their big bash but not actioned in time.</p>	Secretary												
10	<p>Other Business</p> <ul style="list-style-type: none"> ● Volunteers needed for Uniform Shop committee Joe made the pitch to everyone. No takers ● Multicultural afternoon tea - last day of Term 3 <ul style="list-style-type: none"> ○ In the hall, 2:30pm cultural afternoon tea ○ Parents provide food - school advise restrictions - collect ppls ingredients ○ School need to do risk assessment (Alex) ○ RSVP type invitation ○ Flyers to be translated <p>Additional raised business...</p> <ol style="list-style-type: none"> 1. ICAS Communication - many parents did not know how it was taking place and logistics for the kids. Fiona Johnson stated it was in her report in Newsletter, Yeddi and Phil requested it be more visible, most don't read. 2. Sam Salipo called for 2 volunteers for a cooking class for kids. Send email to school. P&C to put out a notice to parents/carers 3. Yenni questioned why year parent involvement ends after year 2 / start of year 3, will be thought about per Alex 4. Motion moved by Joe to get a new second bbq c. \$400, seconded by Pearl, no oppose - carried. 	<p>President</p> <p>President</p>												
ADMINISTRATION														
A.	<p>Treasurer's Update</p> <p>Treasurer's Motion: <i>To approve amount totalling \$1,528.49 (from main account, as listed in this report) for payment.</i></p> <p>Put by Pearl, second by Yeddi, no opposed</p> <p>Approved</p> <table border="1"> <thead> <tr> <th>Date</th> <th>Paid to</th> <th>Purpose</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>11/08/2023</td> <td>Numeric Eight</td> <td>Accounting Services retainer Aug 2023 and Xero subscription</td> <td>1,528.49</td> </tr> <tr> <td></td> <td>Total</td> <td></td> <td>1,528.49</td> </tr> </tbody> </table>	Date	Paid to	Purpose	Amount	11/08/2023	Numeric Eight	Accounting Services retainer Aug 2023 and Xero subscription	1,528.49		Total		1,528.49	Treasurer
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	Total		1,528.49											
B	Sub-Committee Updates - Office bearers, as needed													

Meeting closed 9:01pm

Next General Meeting is: Tuesday 24th October 2023 at 7:30pm

CPS P&C Treasurer's Report

- **Consolidated Results as of July 2023**
- **Payments**
- **Motions**

Consolidated Results – as of July 2023

Income Statement				
A\$	Main A/c	Canteen	Uniform	Total
Voluntary Contributions	129,734	-	-	129,734
Sales	-	226,811	265,816	492,627
Interest income	2,931	-	1,230	4,161
Total Income	132,665	226,811	267,046	626,522
Cost of Sales	-	129,144	181,123	310,266
Payroll	-	75,040	38,546	113,587
P&C Expenditure	448,470	-	-	448,470
Event expenses	4,084	-	-	4,084
Finance, Properties and Admin	23,913	2,662	5,304	31,879
Software and Depreciation	3,956	1,372	5,632	10,961
Total Expenses	480,423	208,218	230,606	919,247
Profit / (Loss)	(347,758)	18,593	36,440	(292,725)
Balance Sheet				
Cash at Bank	239,094	51,563	98,357	389,014
Inventory	-	4,399	140,666	145,065
Fixed assets	-	9,160	-	9,160
AR and Others assets	24,707	2,117	108	26,933
Total Assets	263,801	67,239	239,131	570,172
Total Liabilities	-	(24,511)	(5,387)	(29,899)
Net assets	263,801	42,728	233,744	540,273
Cash flow				
Opening cash as at 1 Oct 2022	586,612	51,265	115,547	753,425
Inflow	185,945	220,639	361,757	768,340
Outflow	(533,463)	(220,341)	(378,946)	(1,132,750)
Closing cash as at 31 Jul 2023	239,094	51,563	98,357	389,014

P&C contribution to CPS

- \$250,000 Flexible furniture
- \$100,000 Amphitheatre landscaping
- \$14,000 bubbler
- \$10,701 Canteen dishwasher
- \$13,769 Wellbeing program
- \$60,000 Multi-lit program

Payments

Date	Paid to	Purpose	Amount
11/08/2023	Numeric Eight	Accounting Services retainer Aug 2023 and Xero subscription	1,528.49
	Total		1,528.49