

P&C GENERAL MEETING
 Tuesday 27th May, 2025 at 7.30 pm
 Online via Zoom
 MINUTES

Topic	Who
1 President's <i>Acknowledgement of Country</i> <i>We acknowledge that we are hosting this meeting from the lands of the Cammeraygal People. We also acknowledge the Traditional Custodians of the various lands from which we all meet today. We pay our respects to Elders past, present and emerging, and celebrate the diversity of Aboriginal peoples and their ongoing cultures and connections to the lands and waters of NSW.</i>	President
2 Attendees & Apologies 1 Apology: Paola Pellegrini 31 Attendees... Staff: Cameron Jones (Principal) Rani Holstein (DP) Samantha Silipo (DP) Jess Robinson P&C Committee Members: Brian Chiu (President) Sunil Sharma (VP) Pip Margan (VP) Joe Grundy (Secretary) Lucie Vasakova (Treasurer) Carrie Grundy (Canteen) Greg Austin (Grounds) Annie Luu (Events) Guests: 11	Secretary
3 President's Welcome and Report <ul style="list-style-type: none"> ● Community is grateful that language school has moved to main CPS campus. ● Thanks to those who contributed to Democracy Sausage Sizzle, thanks to all volunteers and to Annie for leading. ● Mothers Day morning tea and uniform second hand shop went well. ● Fun Run day / crazy socks and hair upcoming. Again thanks Annie, and Cameron for school support. 	President
4 Guest Speakers - nil	
5 Principal's Report - Cameron Jones <i>Report Attached</i>	Principal
6 Declarations of conflict of interest? <i>None declared</i>	President
7 Confirmation of Previous Minutes <ul style="list-style-type: none"> ● March 2025 General Meeting Moved: Joe Grundy, Seconded: William L None opposed, motion carried	Secretary



CHATSWOOD PUBLIC SCHOOL PARENTS' AND CITIZENS' ASSOCIATION

8	<p>Outstanding Items</p> <ul style="list-style-type: none"> ● Events update Annie (Events) <ul style="list-style-type: none"> ○ Morning tea, Mothers Day, Democracy Sausage Sizzle went well ○ Suggestion to add variety of food offerings more suitable to local community at next similar event ○ Upcoming Fun Run, 70 kids signed up already, \$3000 pledged so far Encourage everyone to sign up for fundraising and encourage others in their classes ● CPS school bus service (no update in May) 																								
9	<p>Correspondence Secretary</p> <p><i>nil</i></p>																								
10	<p>Other Business, including Office Bearers updates as needed</p> <ul style="list-style-type: none"> ● Uniform Shop Uniform Convenor <ul style="list-style-type: none"> ○ residual stock - \$3000 return of socks to supplier complete ○ second hand - went well, \$1300 sales for \$900 profit. Many thanks and pleased to note the number of people who pitched in on-the-spot to help sort. Canteen Convenor ● Canteen update - fun day, snack day <ul style="list-style-type: none"> ○ new supplier for fun day doing better ○ choc milk is relatively low sugar and kids happy ○ canteen team extends thanks to school staff for support ○ snack-making popular - fruit cup sold out day 1, croissant sold out by end of day 2, a bit of variety seems popular with the kids <p>Q: Absence notification - can school actively notify? A: Auto-absence notifications should be starting "soon".</p>																								
11	<p>Treasurer's Update Treasurer</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Date</th> <th style="text-align: left;">Paid to</th> <th style="text-align: left;">Purpose</th> <th style="text-align: right;">Amount</th> </tr> </thead> <tbody> <tr> <td></td> <td>Carbon NSW,</td> <td>Accounting Services retainer Apr 2025, BAS and Xero subscription (\$1,706.23),</td> <td></td> </tr> <tr> <td>04/04/2025</td> <td>Deborah Robert</td> <td>Reimbursement Year 6 Gift Pens (\$599.68)</td> <td style="text-align: right;">2,305.91</td> </tr> <tr> <td>02/05/2025</td> <td>Carbon NSW</td> <td>Accounting Services retainer May 2025, BAS and Xero subscription</td> <td style="text-align: right;">1,730.96</td> </tr> <tr> <td>16/05/2025</td> <td>Springbok Delights, Annie L</td> <td>Sausages supply for Democracy Sausage BBQ events, Reimbursement</td> <td style="text-align: right;">785.08</td> </tr> <tr> <td></td> <td>Total</td> <td></td> <td style="text-align: right;">4,821.95</td> </tr> </tbody> </table> <p>Treasurer's Motion: To approve an amount totalling \$4,821.95 (from the main account, as listed in this report) for payment. Moved: Pearl Chan, Seconded: Carrie Grundy None opposed, motion carried.</p>	Date	Paid to	Purpose	Amount		Carbon NSW,	Accounting Services retainer Apr 2025, BAS and Xero subscription (\$1,706.23),		04/04/2025	Deborah Robert	Reimbursement Year 6 Gift Pens (\$599.68)	2,305.91	02/05/2025	Carbon NSW	Accounting Services retainer May 2025, BAS and Xero subscription	1,730.96	16/05/2025	Springbok Delights, Annie L	Sausages supply for Democracy Sausage BBQ events, Reimbursement	785.08		Total		4,821.95
Date	Paid to	Purpose	Amount																						
	Carbon NSW,	Accounting Services retainer Apr 2025, BAS and Xero subscription (\$1,706.23),																							
04/04/2025	Deborah Robert	Reimbursement Year 6 Gift Pens (\$599.68)	2,305.91																						
02/05/2025	Carbon NSW	Accounting Services retainer May 2025, BAS and Xero subscription	1,730.96																						
16/05/2025	Springbok Delights, Annie L	Sausages supply for Democracy Sausage BBQ events, Reimbursement	785.08																						
	Total		4,821.95																						

Meeting closed: 8:14pm

Next General Meeting: Tuesday 24th June 2025 at 7:30pm.



CHATSWOOD PUBLIC SCHOOL PARENTS' AND CITIZENS' ASSOCIATION

Chatswood Public School P&C Meeting Principal's Report – 27 May 2025

Key Dates:

- 4 June – Kindy excursion
- 9 June – public holiday. No school
- 13 June – P&C fun run
- 16 June – athletics carnival
- 19 June – School TV launch

Staffing

I am pleased to share that Sam Silipo has now been appointed as a permanent Deputy Principal at our school. Sam has already made a strong contribution to our leadership team, and we're thrilled to have her continue in this role on an ongoing basis.

Assets

Air conditioning has now been installed in the school hall, making it a much more comfortable space for events and assemblies. This weekend, two new outdoor chess boards will also be installed in the playground for students to enjoy during breaks. In the coming months, we'll be adding new water bottle filling taps around school to support student wellbeing and encourage healthy habits.

Semester 1 reports

From this term, families will see a new format for school reports. These changes have been introduced by the NSW Department of Education for all public schools to make reports clearer and more helpful for parents and carers.

Reports will continue to show your child's progress in all key learning areas. Teacher comments will now appear in English, Mathematics, and the general comment section, in line with department policy. Kindergarten reports also include information on Creative Arts, HSIE, PDHPE, and Science and Technology.

You'll notice a revised achievement scale and updated descriptions that aim to give a more accurate picture of your child's learning and development. We'll provide more detail about these changes and how the reports will look at our upcoming P&C meeting.

School TV: Save the date

Thursday 19 June, we will be holding two parent information sessions in the school hall. The first session will be at 9:00am, with a repeat session at 2:00pm. These sessions will launch a new program designed to support parents with research-based information on a range of topics to help children thrive at school and home. Behind the scenes a great deal of planning has gone into this initiative which is being delivered in partnership with Sydney North Primary Health Network. We look forward to sharing more details in upcoming newsletters.

Kindergarten 2026

Enrolments for Kindergarten 2026 are now open. If your child will be starting school next year, we encourage you to enrol early so your family can take part in our orientation program later in the year. Being involved in this process helps children become familiar with the school environment, meet their teachers and classmates, and start building a positive connection to school. It's a great way to support a smooth and confident start to Kindergarten.



CHATSWOOD PUBLIC SCHOOL PARENTS' AND CITIZENS' ASSOCIATION

Treasurer's Report Consolidated Results – as of April 2025

Income Statement				
A\$	Main A/c	Canteen	Uniform	Total
Voluntary Contributions	15,660	-	-	15,660
Sales	-	167,777	229,561	397,337
Fundraising and interest income	8,	-	1,389	1,397
Other income	-	-	-	-
Total Income	15,668	167,777	230,950	414,394
Cost of Sales	-	105,652	228,193	333,845
Payroll	-	59,747	16,757	76,504
P&C Expenditure	43,355	-	-	43,355
Event expenses	3,640	1,650	-	5,290
Finance, Properties and Admin	18,549	3,194	1,687	23,430
Software and Depreciation	1,527	1,628	4,149	7,305
Total Expenses	67,072	171,871	250,787	489,729
Profit	(51,404)	(4,094)	(19,837)	(75,335)
Balance Sheet				
Cash at Bank	101,261	64,785	161,990	328,036
Inventory	-	2,091	-	2,091
Fixed assets	-	4,277	-	4,277
AR and Others assets	3,154	374	100,239	103,768
Total Assets	104,415	71,527	262,229	438,171
Total Liabilities	(10,683)	42,068	19,528	50,913
Net assets	115,098	29,458	242,701	387,258
Cash flow				
Opening cash as at 31 March 2025	173,558	58,201	50,676	282,435
Inflow	126,673	163,053	171,801	461,527
Outflow	(198,970)	(156,469)	(60,487)	(415,927)
Closing cash as at 30 April 2025	101,261	64,785	161,990	328,036

- 1** **(\$3,893) Net fundraising income**
- \$1,397 Fundraising and interest income
 - (\$5,290) Event expenses

- 2** **\$43,355k P&C contribution to CPS**
- \$43k General contribution